

Pursuant to Article 88 item 2 of the Constitution of the Republic of Montenegro I hereby enact the

DECREE
PROMULGATING THE LAW ON ADMINISTRATIVE FEES

I hereby promulgate the Law on Tax on Administrative Fees, adopted by the Parliament of the Republic of Montenegro on its sitting of the fifth extraordinary session in 2003, on 24 September 2003.

Number: 01-880/2
Podgorica, 25 September 2003

President of the Republic of Montenegro
Filip Vujanović, m.p.

LAW ON ADMINISTRATIVE FEES

(Official Gazette of the Republic of Montenegro, 55/03 of 1 Oct 2003, 46/04 of 9 July 2004, 81/05 of 29 Dec 2005, 02/06 of 18 Jan 2006; Official Gazette of Montenegro, 22/08 of 2 Apr 2008, 77/08 of 16 Dec 2008, 03/09 of 21 Jan 2009, 40/10 of 22 July 2010, 20/11 of 15 Apr 2011, corrigendum 26/11 of 30 May 2011, 56/13 of 6 December 2013)

I GENERAL PROVISIONS

Article 1

This Law regulates the payment of administrative fees for documents and procedures before state administration bodies, diplomatic and consular representative offices of Montenegro abroad, local government bodies and other legal entities having public authorizations.

The fee referred to in paragraph 1 of this Article shall be established by the Tariff for Administrative Fees (hereinafter referred to as Fee Tariff) that makes an integrated part of this Law.

Fee Tariff for documents and procedures within the competence of local government shall be established by an authorized body of the local government.

The fee referred to in paragraph 3 of this Article may not exceed the amount of fees paid for similar documents and procedures undertaken before state administration bodies.

II FEE TAXABLE PERSON

Article 2

A fee taxable person is a person at whose request a procedure is initiated, i.e. the activity specified by the Fee Tariff is carried out.

If there are several fee taxable persons for the same fee that is not dependent on the value of the subject of fee obligation, they shall be jointly liable.

If the request is submitted by several fee taxable persons and the amount of the fee depends on the subject value, the fee shall be determined proportionally to the subject value for each fee taxable person individually.

III FEE OBLIGATION OCCURRENCE

Article 3

Unless otherwise prescribed by the Fee Tariff, the fee obligation shall arise with regard to:

- 1) submissions – at the moment they are submitted, and for requests regarding Minutes – at the moment the Minutes are made;
- 2) resolutions, licenses and other documents – at the moment the request for their issuance is submitted; and
- 3) administrative procedures - at the moment the request for such procedures is submitted.

Article 4

If it is prescribed by the Fee Tariff that the fee is to be paid according to the subject value, the value indicated in the submission or document shall be considered as the fee base.

A body that conducts the procedure may determine ex officio the subject value referred to in paragraph 1 of this Article by means of a decision, if it considers that the value indicated in the submission or document does not correspond to the real value.

IV ESTABLISHMENT OF THE SUBJECT VALUE FOR CHARGING FEES

Article 5

When upon a request of a party a document is issued in multiple counterparts, for each subsequent counterpart the fee shall be paid as in the case of a transcript or transcript authentication.

The fee referred to in paragraph 1 of this Article may not exceed the fee paid for the first counterpart.

No fee shall be paid for counterparts of documents that are at request of the party kept for the needs of the body before which the procedure is conducted.

V Payment of Fee Obligations

Article 6

A fee shall be paid at the moment when the fee obligation arises, unless otherwise determined by this Law.

Article 7

A fee taxable person shall be obliged to enclose an adequate evidence of the fee payment, which may also be filed in electronic form.

A fee shall be paid into relevant public revenue deposit account, or FX account of diplomatic consular representative office.

Detailed conditions and manner of payment of the fee shall be established by the Government of Montenegro by means of a special regulation.

Article 8

Decision or other document for which a fee is paid must include the statement specifying that the fee is paid (the amount and Tariff Item in respect of which the fee is paid), and the same shall be authenticated by the seal of the competent body.

Article 9

If a non-taxed or insufficiently taxed submission or other document is filed by mail or e-mail, the body responsible for determining in respect of the request shall send a reminder to the fee taxable person to pay the regular fee and the fee for the reminder within three days upon receiving the reminder, and remind him of the consequences of non-payment of the fee.

Article 10

A fee taxable person, who files a request from abroad for initiation of the procedure before the competent body, i.e. for performance of actions envisaged by the Fee Tariff, shall pay a fee in the foreign currency at a diplomatic-consular representative office before the delivery of the resolution or other document, i.e. before the first notice on the completion of the procedure is issued to the fee taxable person, unless otherwise prescribed by the Law.

In the case of the situation referred to in paragraph 1 of this Article the body with which the request is filed shall be obliged to submit to the diplomatic-consular representative

office two counterparts of the notice specifying the amount of the fee a fee taxable person is obliged to pay to a diplomatic-consular representative office.

Article 11

The fee for non-taxed or insufficiently taxed submissions and other documents that are sent by mail from abroad shall be collected before the requested decision or other document is delivered, i.e. before the first notice on the completion of the procedure is issued to the fee taxable person.

Article 12

The right to collect the fee shall lapse upon two years after the expiry of the year when the fee should have been paid, and the right to the fee refund shall lapse after two years upon the expiry of the year when the fee is overpaid.

The statute of limitations of the right to collect a fee shall terminate upon any official action undertaken by the body for the purpose of collection, which the fee taxable person is knowledgeable of.

The statute of limitations of the right to refund of the fee shall terminate upon any action undertaken by the fee taxable person with the competent body for the purpose of fee refund.

In any case, the statute of limitations shall become effective after the five-year-period from the moment it starts running for the first time (absolute statute of limitations).

VI FEE EXEMPTION

Article 13

The following shall be fee exempted:

- 1) state authorities, state administration authorities, local self-government authorities and local government authorities;
- 2) organizations of compulsory social insurance;
- 3) organizations from the area of health, science, culture, education and social care;
- 4) organizations of red cross and other humanitarian organizations;
- 5) organizations in the area of child and youth protection and social welfare categorized according to the regulation on unique classification of activities;
- 6) foreign citizens and foreign countries, if prescribed by an international contract or under mutual clause;
- 6a) the unemployed persons, persons with disabilities and beneficiaries of financial support to family in accordance with the law governing social and child protection;
- 7) non-governmental organizations in order to achieve the goals they are established for.

Article 14

The fee shall not be paid for:

- 1) documents and actions in procedures conducted ex officio;
- 2) documents and actions in the procedure for refund of overpaid taxes and other duties;
- 3) documents and actions in the procedure for correcting errors in decisions, other documents and official records;
- 4) documents and actions in the procedure for registration with the registers of birth, marriage and death, and citizenship registers;
- 5) any type of applications, reports and their attachments for determining taxes and other duties and submissions for exercising the right to tax relieves and exemptions and relieves and exemptions related to other duties, as prescribed by special laws;
- 6) documents and actions for exercising the right regarding the area of social insurance, child care, social protection, protection of veterans and disabled persons and protection of civilians disabled in war;
- 7) documents and actions for exercising the right in the area of health, pension and disability insurance;
- 8) documents and actions regarding the education of pupils and students;
- 9) documents and actions regarding the regulation of rights and obligations from the defence area;
- 10) petitions, requests and proposals addressed to state bodies;
- 11) submissions to the state prosecutor;
- 12) documents and actions in the procedure for establishing of employment and the exercise of labour-based rights;
- 13) applications for legal release from the penalty, parole from prison and decisions on these applications;
- 14) documents and actions in the procedure for producing and amending electoral rolls;
- 15) permanent and temporary residence signing in and signing out;
- 16) documents and actions in the procedure for issuance of ID cards of citizens Montenegro and foreign citizens who permanently reside in Montenegro;
- 17) documents and actions regarding maritime and ship logs and any entries recorded in them, excluding visas;
- 17a) requests and complaints to be submitted, or reported to the State Commission for Control of Public Procurement
- 18) documents and actions in the burial procedure.

The document that is subject to fee-exempted issuance must specify its purpose and the regulation based on which it is fee-exempted.

The document referred to in paragraph 2 of this Article may be used for other purposes only after the payment of an adequate fee.

Article 14a

The fee in the amount 50% of the prescribed amount, in proceedings for the protection of intellectual property, shall be paid by:

- 1) citizens of Montenegro whose income, including the income of the spouse, in the year when the fee obligation occurred and in the year of decision on the request does not exceed the minimum

wage in Montenegro on a monthly basis and whose total assets (real estate, savings, motor vehicles, vessels and the like) does not exceed the amount of € 2000, for which a written statement shall be given, and

2) pensioners, whose pension does not exceed € 300 on a monthly basis.

The procedure for approving the fee payment referred to in paragraph 1 of this Article shall be initiated before the administrative body in charge of intellectual property, which shall render a decision upon request.

If the party, by the decision referred to in paragraph 2 of this Article, is approved the fee payment in the amount of 50% of the prescribed amount, the submission shall indicate the number and date of the decision

VII FEE REFUND

Article 15

A fee taxable person who has paid a fee he is under no obligation to pay or who has paid an amount exceeding the amount of the prescribed fee or a fee for an action that has not been carried out by a body due to any reasons shall be entitled to refund of the fee he should have not paid.

A fee taxable person who has paid a fee for the appeal against the first instance decision made by the body referred to in Article 1 of this Law shall be entitled to fee refund, if the appeal is considered to be entirely or partially grounded.

The procedure for fee refund shall be initiated at the request of a fee taxable person.

The request for fee refund shall be determined by the body for whose work the fee has been paid.

VIII ALLOCATION OF FEE REVENUES

Article 16

Fee paid for documents and procedures with ministries, other administration bodies and diplomatic-consular representative offices shall be the revenue of the budget of Montenegro.

The fee paid for documents and procedures before the authorities of local self-government units shall be the revenue of local self-government units.

The fee paid for documents and procedures of legal entities with public authorizations shall be the revenue of the budget of Montenegro, or the budget of a local self-government unit, depending on the basis of whose authorization a legal entity with public authorizations carries out its activities.

IX ADJUSTMENT OF FEE AMOUNTS

Article 17

The Government of Montenegro, i.e. the competent body of local self-government may adjust annually (upon the expiry of a year) the amounts of fees established by the Fee Tariff by the growth rate of retail prices, if such growth exceeds 5%, according to data of the body competent for statistics.

IXa APPLICATION OF REGULATIONS

Article 17a

The provisions of laws regulating tax procedure shall accordingly apply to enforced collection, interest and other matters not specifically regulated in this Law.

X TRANSITIONAL AND FINAL PROVISIONS

Article 18

A fee applicable at the moment of a fee obligation occurrence shall be paid for documents and actions for which a fee obligation occurred before the effective date of this Law.

Article 18a

Tariff Item 114a shall be applied by 31 December 2011.

Article 19

The Law on Administrative Fees (Official Gazette of the Republic of Montenegro, 41/94, 13/96 and 45/98) and the Decree on Administrative Fees (Official Gazette of the Republic of Montenegro, 44/2000) shall be repealed as of the day this Law enters into force.

Article 20

This Law shall enter into force on the eighth day following the day of its publication in the Official Gazette of the Republic of Montenegro.

ADMINISTRATIVE FEE TARIFF

SECTION A: ADMINISTRATIVE FEES IN THE COUNTRY

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I SUBMISSIONS

Tariff Item 1

For a request, application and proposal, declaration and other submission, unless otherwise prescribed by this Law.....5.00

NOTE:

- 1) The fee under this Tariff Item shall not be paid for subsequent submissions by which a party only demands faster processing of the request submitted earlier.
- 2) The fee under this Tariff Item shall not be paid for requests related to exercising premium and recourse rights (incentives to agricultural production).

Tariff Item 2

For appeals against decisions adopted by the bodies referred to in Article 1 of this Law, unless otherwise prescribed by this Law.....5.00

II REMINDER

Tariff Item 3

For a reminder inviting the fee taxable person to pay a fee.....3.00

III DECISIONS/RESOLUTIONS

Tariff Item 4

For any decisions adopted by bodies referred to in Article 1 of this Law, unless otherwise prescribed by this Law.....5.00

NOTE:

If a single decision is to be made in respect of a request submitted by several persons, the fee under this Tariff Item shall be paid in the number of times that equals the number of persons to whom the decision is to be delivered.

Tariff Item 5

- 1) For an appeal against the decision of a tax authority adopted in the first-instance tax procedure.....8.00
- 2) For tax acts adopted by a tax authority in a tax procedure at request of a party.....10.00

Tariff Item 6

For undertaken extraordinary legal remedies.....20.00

Tariff Item 7

For the request for exemption from the ban on disposing with immovable property.....15.00

Tariff Item 8

For the decision on establishing general interest for expropriation of immovable property.....100.00

Tariff Item 9

For approvals:

"For conducting of:

- 1) accreditation and re-accreditation of Universities 20.000.00
- 2) accreditation and re-accreditation of faculties 3.000.00

For decision:

- 1) on licensing Universities 2.000.00
- 2) on licensing faculties 1.000.00
- 3) on amendments to university license 1.000.00
- 4) on amendments to faculty license 800.00
- 5) on granting the status of Center of Excellence 1.000.00
- 6) on extension of the status of Center of Excellence 800.00
- 7) on licensing an educational institution (preschool, primary and secondary education, homes of students, i.e. homes of pupils and students and providers – education of adults) 1,000.00
- 8) on amendments to the license of an educational institution (preschool, primary and secondary education, homes of students, i.e. homes of pupils and students and providers – education of adults) 500.00
- 9) for accreditation or establishing of validity and equal value of educational curricula of private institutions from the area of preschool, primary, secondary and education of adults with corresponding publicly valid educational curriculum 1,000.00
- 10) on recognition of a foreign educational document related to initiated, or a part of primary education 15,00

- 11) on recognition of a foreign educational document related to acquired primary education 30.00
- 12) on recognition of a foreign educational document related to initiated, or a part of general or vocational secondary education 30.00
- 13) on recognition of a foreign educational document related to acquired secondary general or vocational education 50.00
- 14) on recognition of a foreign educational document on completed high education, post-graduate, or Ph.D. studies 150.00
- 15) on recognition of foreign certificates 50.00
- 16) for equalisation of the acquired vocational title with vocational title acquired in Montenegro 50.00
- 17) for assigning titles to teachers, educators, expert associates, teaching associates, and other performers of education work 20:00
- 18) for a license for examiner work 30.00
- 19) for entry in the Register of sports organizations (establishment of sports organizations) 30.00
- 20) for giving approval of the Statute of the sports organization 20:00
- 21) for obtaining the status of top athletes 30.00
- 22) for issuance of the consent on the Study on transformation of amateur sports club into professional sports club 50.00."

Tariff Item 10

For decisions:

- 1) on acquiring Montenegrin citizenship by a citizen of a republic of the former SFRY who had a registered habitual residence in Montenegro before 3 June 200650.00
- 2) on acquiring Montenegrin citizenship by a foreigner.....100.00
- 3) on cessation of citizenship.....300.00
- 4) on establishing of citizenship20.00

NOTE:

If a decision relates to simultaneous acquiring, cessation or establishing of the citizenship for family members (spouses and unemployed children), a single fee shall be paid.

Tariff Item 10a

Deleted. (OGM 22/08)

Tariff Item 11

For issuance of passports and visas:

- 1) for passport issuance 25.00
- 2) for entering visa in the passport, for one travel.....10.00
- 3) for entering visa in the passport, for several travels.....20.00
- 4) for entering the "business" clause in the passport to replace visa.....20.00

NOTE: The fee referred to in item 1) of this Tariff Item shall not be paid by persons under 21 years of age.

Tariff Item 12

- 1) for issuance of travel documents to foreigners 25.00,
- 3) for issuance of passports to persons with no citizenship 25.00,
- 4) for issuance of travel documents to refugees 25.00,
- 4) for issuance of permit for temporary stay 40.00,
- 5) for extension of permit for extension of temporary stay 20.00,
- 6) for issuance of permit for permanent residence 60.00,
- 7) for issuance of permit for temporary stay and work 60.00,
- 8) for extension of permit for temporary stay and work 30.00,
- 9) for issuance of certificate of registration of foreign labour up to 30 days 20.00,
- 10) for issuance of certificate of registration of foreign labour up to 60 days 40.00,
- 11) for issuance of certificate of registration of foreign labour up to 90 days 60.00,
- 12) for a visa for a short stay (Visa C) for single exit and stay up to 15 days (at a border crossing point) 60.00,
- 13) for a transit visa (visa B), for transit through the territory of Montenegro up to 5 days (at a border crossing point) 60.00,
- 14) for a transit visa (visa B) to a seaman or group of seamen (at a border crossing point) 60.00,
- 15) other permissions given to foreigners issued by bodies for which this Law does not prescribe otherwise (except for tourist passes) 50.00.

NOTE:

- 1) The fee referred to in points 4 and 5 of this tariff item is not to be paid by foreign citizens staying in Montenegro for the purpose of education and advanced training, and citizens of such a country that is a party to the contract on abolishing visas and fees for temporary stay."

Tariff Item 13

For decision on the change in physical person's name.....20.00

Tariff Item 14

- 1) for approval for the purchase of weapons 30.00
- 2) for approval for the purchase of weapon parts 10.00
- 3) for approval for recording of weapons and ammunition for sport shooting 10.00
- 4) approval for recording of weapons and ammunition for hunting and transit 20.00
- 5) for approval for the production of weapons and ammunition 300.00
- 6) for approval to operate a weapon 10.00
- 7) for approval for the trade in weapons and ammunition 200.00
- 8) for approval for commission trade in weapons 100.00
- 9) for approval for repairing and remodelling of weapons 50.00
- 10) for approval for the transport of weapons and ammunition 50.00

11) for approval for the provision of services of sport and recreational shooting 50.00

NOTE:

- 1) The fee under this Tariff Item shall not be paid for the request,
- 2) The fee under this Tariff Item shall be paid in the amount of 30% of the prescribed amount for approval for the purchase of weapons and weapon parts for hunting and sport shooting,
- 3) The fee under this Tariff Item shall be paid in the amount of 30% of the prescribed amount for approval for the purchase of weapons, whose validity period has expired.

Tariff Item 15

- 1) for a license to possess weapons 30.00
- 2) for a license to possess and carry weapons 20.00
- 3) for approval to possess weapons 30.00
- 4) for approval to collect old weapons 30.00

NOTE:

- 1) The fee under this Tariff Item shall not be paid for the request,
- 2) The fee under this Tariff Item shall be paid in the amount of 50% of the prescribed amount for approval for possession and carrying of weapons for hunting and sport shooting,
- 3) The fee under this Tariff Item for weapon certificate or authorization, whose validity period has expired shall be paid in the amount of 30% of the prescribed amount for weapon certificate or authorization.

Tariff Item 16

- 1) for driving license 10.00,
- 2) for driver-instructor license 20.00,
- 3) for the replacement of a foreign driving license by the driving license of Montenegro 30.00.

NOTE:

The fee under this Tariff Item shall not be paid for the request.

Tariff Item 17

for driving license 5.00.

NOTE:

The fee under this Tariff Item shall not be paid for the request.

Tariff Item 18

Deleted. (OGM 22/08)

Tariff Item 19

- 1) For the request for obtaining license for carrying out technical examination of vehicles.....10.00

- 2) For issuance of the decision authorizing technical examination of vehicles.....850.00
- 3) For the request for obtaining license for vehicle checkups.....50.00
- 4) For issuance of decision authorizing vehicle checkups.....100,00
- 5) For issuance of authorizations and instructions for imprinting vehicle motor or chassis numbers (vehicle ID number).....50.00

Tariff Item 20

- 1) For issuance of a report on local inspection10.00
- 2) For issuance of approvals for organizing sports events and other on-the-road-performances.....100.00
- 3) For issuance of approval for a test ride.....25.00
- 4) For issuance of certificate from the official records in the area of traffic safety.....10.00
- 5) For approval for issuance of test plates.....25.00

Tariff Item 21

Deleted. (OGM 22/08)

Tariff Item 21a

For requests for issuance of opinions related to location of buildings where danger zones are defined 50.00."

Tariff Item 22

- 1) For the decision made on the basis of a request for obtaining approval for engagement in the fire protection improvement business.....1.000.00
- 2) For the decision made on the basis of a request for conducting organized training for taking professional examinations regarding fire protection.....1.000.00
- 3) For the decision made on the basis of a request for carrying out professional training for taking professional examinations in the transport of hazardous substances 1.000.00
- 4) For the decision made on the basis of a request for authorizing individual purchases of explosive matters.....20.00

- 5) For the decision adopted on the basis of a request for transport of explosive matters, €10 per ton of the load
- 6) For the decision adopted on the basis of a request for servicing the fire protection equipment.....1.000.00
- 7) For the decision on the appeal against the first instance decisions under this Tariff Item.....70.00
- 8) For issuance of certificate for transport of dangerous matters..... 50.00
- 9) For the decision approving import, export, i.e. transit of explosive matters and objects, arms and military equipment through the territory of Montenegro, €10 euro per ton of the load.
- 10) For the decision in respect of the request for licensing the explosive matter production.....1,000.00
- 11) For the decision in respect of the request for licensing trade in explosive matters.....500.00
- 12) For the decision in respect of the request for licensing carrying out the public fireworks activity.....200.00
- 13) For the decision in respect of the request for licensing public fireworks ...20.00
- 14) For the decision in respect of the request for licensing the mining activity.....200.00
- 15) For the decision in respect of the request for licensing carrying out of the activities of surface, special and underground mining and mining activities related to mine cleaning20.00
- 16) For the decision made on the basis of a request for issuance of a license for marketing of explosives 500.00
- 17) For the decision made on the basis of a request for issuance of a license for research of new types of explosives 500.00
- 18) For the decision made on the basis of a request for the use of production and storage facilities 100.00
- 19) For the decision made on the basis of a request for issuance of authorization of the use of facilities 250.00
- 20) For the decision made on the basis of a request for issuance of permit for storage and trade in for storage and transport of flammable liquids and gases 500.00.
- 21) for the decision adopted on the basis of the request for issuance of a certificate of qualification for safety in the transport of hazardous substances (safety advisor) 50.00,
- 22) for the decision adopted on the basis of the request for issuance of a certificate of qualification for carrying out activities of loading and unloading of hazardous substances 30.00,

- 23) for the decision adopted on the basis of the request for issuance of authorization to a legal person for inspecting the condition of vehicles transporting hazardous substances 500.00,
- 24) for the decision adopted on the basis of the request for issuance of a license to manufacture explosives in the place of use 1.000.00.

Tariff Item 22a

- 1) for issuance of consents to technical documentation for construction of shelters 10.00,
- 2) for issuance of consents to entrepreneurial plan protection and rescue plan 100.00.
- 3) for issuance of consents to plan of protection of the mandatorily protected facility 100.00
- 4) for issuance of ID mark to a person who performs duties of protection 10.00

Tariff Item 23

- 1) for entry into the travel document of weapons and ammunition for the purpose of hunting and sport shooting 10.00
- 2) for issuance of a certificate for entry of weapons for the purpose of hunting 20.00
- 3) for issuance of a certificate for entry of weapons for the purpose of sport shooting 10.00
- 4) for issuance of a certificate for entry of weapons in transit through the territory of Montenegro 20.00
- 5) for approval for the establishment of associations of foreigners 100.00
- 6) for approval to a foreigner that he can convene and hold a public meeting 50.00
- 7) for issuance of ID tags to a person who performs the activity in the border crossing region 5.00
- 8) for request for control of the vessel out of the border crossing region 100.00.

NOTE:

Any change in the content of the application for holding a public gathering asking for the approval referred to in point 6 of this Tariff Item shall be considered as the submission of a new application.

Tariff Item 24

Deleted.

Tariff Item 24a

Deleted.

Tariff Item 24b

Deleted.

Tariff Item 25

- 1) For the decision approving the first registration of a watercraft in the registry, as follows:
 - 1) For any ship and watercraft with engines over 150 KW, as well as for ships and watercrafts without engines having the loading capacity over 300 ton250.00
 - 2) For other watercrafts, except for boats and floating facilities used for sports and recreation purposes.....150.00
 - 3) For boats and floating facilities used for sports and recreational purposes...20.00
- 2) For the decision approving the transfer of ownership, the change in the purpose of the watercraft in the registry of watercrafts, as follows:
 - 1) For any ship and watercraft with engines exceeding 150 KW, as well as for ships and watercrafts without engines having capacity over 300 ton.....130.00
 - 2) For other watercrafts, except for boats and floating facilities used for sports and recreational purposes.....80.00
 - 3) For boats and floating facilities used for sports and recreational purposes10.00
- 3) For issuing approvals for carrying out activities on a fairway that can affect the navigation regime.....20.00
- 4) For issuing approval for organizing sports competitions or entertainment events on a fairway20.00
- 5) For issuing approval of the Port Authority for the issuance of the license to construct locks of canals, navigable canals, ports, piers and other hydraulic facilities affecting the navigation safety.....25.00
- 6) For the decision on deleting a ship from the registry.....65.00
- 7) For the decision on deleting a boat from the registry.....10.00
- 8) For the decision on raising of sunken things in the coastal area by an authorised legal entity or physical person.....100.00
- 9) For the decision determining the name and call sign of the ship, or mark and call sign of a technical watercraft.....50.00
- 10) For the decision determining the call sign of a boat.....30.00

V CERTIFICATES

Tariff Item 26

For certificates issued by authorities, unless otherwise prescribed by this Law.....5,00

Tariff Item 27

For a counterpart or new public document issued by an institution in the area of education.....10.00

Authentication, Transcripts and Translations

Tariff Item 28

- 1) For authentication of signature, transcript or handwriting authenticity (of each tablet of the original)..... 2.00
- 2) For authentication of translation, 30% of the fee referred to in item 1) of this Tariff Item shall be paid.

NOTE:

- 1) Under this Law, a tablet shall mean a sheet of paper consisting of two pages of the normal office size or smaller format.
- 2) If the manuscript or transcript that is to be authenticated is written in a foreign language, a double fee under this Tariff Item shall be paid.

Tariff Item 29

For authentication of a contract.....5.00

Tariff Item 30

For authentication of a proxy.....5.00

NOTE:

If an administration body provides translation and authentication of the translation, in addition to the fee under this Tariff Item, a fee under Tariff Item 35 shall be paid.

Tariff Item 31

Authentication of the report on classification and calculation of mineral raw materials....20.00

Tariff Item 32

For the authentication of a geodetic plan per detail page50.00

Tariff Item 33

For the authentication of heliographic copy of a plan (drawing), the fee shall be paid by a whole and started square meter.....25.00

Tariff Item 34

- 1) For official documents transcribed by authorities.....3.00
- 2) For transcript of acts or other documents in a foreign language per a tablet of the original.....3.00

Tariff Item 35

For the authentication of translation from one into another language:

- 1) if the original copy has less than 100 words.....3.00
- 2) if the original copy has more than 100 words per each whole or started tablet..... 4.00

Tariff Item 36

- 1) For the authentication of the copy plan of the size:
 - 1) A0.....50.00
 - 2) A3.....20.00
 - 3) A4.....10.00

NOTE:

The authentication of the copy plan of a size exceeding one tablet shall be subject not only to the basic fee for one tablet, but also to the payment of 0.50 euro per each tablet by which the counterpart exceeds one tablet.

- 2) For the authentication of a transcript and extract from the cadastre registry records and terrain survey study, a fee shall be paid according to the number of tablets of the form used for the transcript, as follows:

- 1) for the first tablet (cadastral form).....4.00
- 2) for each subsequent tablet.....2.00

NOTE:

The started tablet of the copy plan or the started tablet (cadastral form) of the survey study shall be counted as the whole one.

- 3) For approving plans prepared by legal entities and physical persons authorized for carrying out geodetic works, the fee referred to in paragraph 1 of this Tariff Item shall be paid.

NOTE:

For the authentication of the plan under this Tariff Item, the fee under Tariff Item 33 shall be paid.

VII MISCELLANEOUS

Tariff Item 37

For technical inspection of machines, electrical machines, gas and other installations, as well as radio-stations that according to the existing regulations, are subject to the obligatory inspection for obtaining the use approval, the payment shall be made per working hour.....10.00

NOTE:

The fee under this Tariff Item shall be counted for each whole or started working hour of each worker participating in such technical inspection.

Tariff Item 38

Deleted.

Tariff Item 39

For adoption of the decision on changes in the cadastre registry records requiring on-site inspection 8,00.

NOTE:

The fee shall be paid by a request submitter when submitting the request to the body competent for geodetic activities

Tariff Item 40

For the decision on approving exploration related to mineral raw materials and land for construction of buildings.....150.00

Tariff Item 41

For the decision on approving exploitation of mineral raw materials on the exploiting field.....150.00

Tariff Item 42

For the decision on approving the construction works within mining projects:

- 1) for projects on mining works.....250.00
- 2) for other mining objects, facilities and devices150.00

Tariff Item 43

For issuing the approval for necessary deviations from the approved projects regarding the construction works on mining objects.....150.00

Tariff Item 44

For issuing the certificate on the control of foundations of construction objects and network of communication lines.....15.00

NOTE:

The fee is paid by a request submitter when submitting the request to a body competent for geodetic activities.

Tariff Item 45

For the consent on construction of temporary structures and performance of other works in a forest.....30.00

Tariff Item 46

Deleted. (OGM 22/08)

Tariff Item 46a

Deleted. (OGM 22/08)

Tariff Item 47

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 48

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 49

For the first inspection of the producer and for all subsequent inspections of users of steam installations (steam and hot-water boilers, water heaters and steam over-heaters, steam vessels and pressurized vessels) and pressurized tankers, carried out at the request of a user.....20.00

Tariff Item 50

1) For issuing the decision determining compliance with requirements for business premises regarding the technical equipment and other prescribed requirements, at the request of a party, as follows:

- 1) up to 50 square meters.....30.00
- 2) from 50 to 200 square meters.....50.00
- 3) over 200 square meters.....75.00

2) For the decision on construction of telecommunication facilities, 0,3% of the estimated value and the maximum of.....100.00

Tariff Item 51

For issuing a decision on compliance with requirements of the facility for performing veterinary services (veterinary organizations):

- 1) veterinary ambulance 150.00
- 2) specialized veterinary ambulance 100.00
- 3) center for collection of semen for artificial insemination 150.00
- 4) center for storage and distribution of semen for artificial insemination 100.00
- 5) laboratory 500.00
- 6) veterinary service 100.00
- 7) due to reported changes that require immediate inspection 50.00
- 8) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements of the facility for assembly and trade in animals and reproductive material:

- 1) collection center for animals 200.00
- 2) livestock market 200.00
- 3) trade fairs and other gathering places 30.00
- 4) quarantine for animals in internal trade 200.00
- 5) quarantine for animals from import 50.00
- 6) animal carriers 30.00
- 7) animal traders 30.00
- 8) due to reported changes that require immediate inspection 50.00
- 9) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements for carrying out activities of collection, transport and use of animal by-products in facilities, registering:

- 1) facility for collection, transport and use of by-products 30.00
- 2) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements for carrying out activities of processing or destruction of by-products, approving:

- 1) facility for processing or destruction of by-products that are approved 200.00
- 2) due to reported changes that require immediate inspection 50.00
- 3) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements for carrying out disinfection, pest and rodent control:

- 1) for the facility for carrying out disinfection, pest and rodent control 200.00

- 2) due to reported changes that require immediate inspection 50.00
- 3) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements for production and marketing of food of animal origin, registering:

- 1) facility for production and marketing of food of animal origin 30.00
- 2) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements for production and marketing of food of animal origin, approving:

- 1) slaughtering of meat of domestic ungulates, equidae, poultry, lagomorphs, farmed game 300.00
- 2) cutting of meat of domestic ungulates, equidae, poultry, lagomorphs, farmed game 200.00
- 3) production of minced meat, meat products and mechanically separated meat (MSM) 200.00
- 4) production of meat products 300.00
- 5) service center - live bivalve 200.00
- 6) center for treatment - live bivalve 250.00
- 7) ship factory - fishery products 300.00
- 8) refrigerator ship - fishery products 200.00
- 9) auction market/ wholesale trade in fish 200.00
- 10) collection of raw milk at the collection centers for more than one manufacturer 100.00
- 11) Production of milk products 300.00
- 12) centers for packing eggs 100.00
- 13) independent facilities for repackaging of food of animal origin 100.00
- 14) warehouse-refrigerator/wholesale trade of products of animal origin in conditions of controlled temperature 200.00
- 15) due to reported changes that require immediate inspection 50.00
- 16) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements for carrying out activities of transport of animal feed, registering:

- 1) facility for retail / wholesale trade in animal feed 30.00
- 2) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements for production and trade in animal feed approving:

- 1) facility for production of animal feed 100.00
- 2) due to reported changes that require immediate inspection 50.00
- 3) due to reported changes that do not require immediate inspection 10.00.

For issuing a decision on compliance with requirements in facilities for:

- 1) breeding of pets intended for reproduction for commercial purposes (kennel) 100.00
- 2) dog training 100.00
- 3) sale of pets 100.00
- 4) hygiene and exterior beauty of pets 100.00
- 5) temporary accommodation of pets:
 - a) pension 100.00
 - b) shelter for abandoned animals (pets) 100.00
- 6) zoo 100.00
- 7) wildlife shelters or nursery 100.00

- 8) due to reported changes that require immediate inspection 50.00
- 9) due to reported changes that do not require immediate inspection 10.00.

For issuing approval or authorization for:

- 1) organization of competitions, exhibitions, circus and the other traveling performances with animals 20.00
- 2) the use of animals for film and television productions 100.00
- 3) carrying out experiments on animals 100.00.

For issuing a decision on compliance with requirements for the wholesale trade in veterinary medicines:

- 1) facilities for the wholesale trade in veterinary medicines (wholesalers) 400.00
- 2) due to reported changes that require immediate inspection 50.00
- 3) due to reported changes that do not require immediate inspection 10.00.

NOTE: For determining compliance with requirements for activities that are not covered by this tariff item an administrative fee prescribed for related activities shall be paid.

Tariff Item 51a

For issuance of the decision on compliance with requirements for production of food of plant origin after primary production, combined food and other food, as follows:

- 1) industrial production.....350.00
- 2) crafts production.....100.00

Tariff Item 51b

For issuance of the decision on compliance with requirements for trade of food of plant origin after primary production, combined food and other food, as follows:

- 1) for facilities up to 100m².....50.00
- 2) for facilities from 100 to 300m².....100.00
- 3) for facilities from 300 to 500m².....150.00
- 4) for facilities from 500 to 1000m².....200.00
- 5) for facilities over 1000m².....300.00

Tariff item 51c

For issuance of the decision on compliance with requirements for production of food of plant origin after primary production, as follows:

- 1) for facilities up to 100m² 7,00
- 2) for facilities from 100m² to 500m² 10.00
- 3) for facilities from 500m² to 1000m² 15,00
- 4) for facilities from 1000m² to 5000m² 20.00
- 5) for facilities from 5000m² to 10000m² 25,00
- 6) for facilities over 10000m² 30.00.

Tariff item 51d

For issuance of the decision on compliance with requirements for trade of food of plant origin after primary production, as follows:

- 1) for facilities up to 50m² 10.00
- 2) for facilities from 50m² do 100m² 20.00
- 3) for facilities from 100m² do 300m² 30.00
- 4) for facilities from 300m² do 500m² 40.00
- 5) for facilities from 500m² do 1000m² 50.00
- 6) for facilities over 1000m² 100.00.

Tariff Item 52

- 1) For determining the zone of sanitary protection to a regional water supply source and city-water-supply source.....250.00
- 2) For determining hydraulic conditions.....100.00
- 3) For issuing hydraulic approval.....150.00
- 4) For issuing hydraulic license.....250.00
- 5) For issuing authorizations for examining water quality.....250.00

Tariff Item 53

For issuing approval for carrying stuffed wild animal and its stuffed parts out of the country, 5% of the trophy value, and at the most.....500.00

Tariff Item 54

- 1) For notification of categorization of legal entities by activities and determination of their registration numbers.....5.00
- 2) For notification of the change in a business activity of legal entities.....5.00

Tariff Item 55

- 1) For issuing the license for:
 - 1) amateur radio-station.....10.00
 - 2) radio-station used by a citizen.....5.00
- 2) For entering a starting date of the radio station operations in the license.....3.00

Tariff Item 56

For determining compliance with previous animal health conditions for import of animals, animal products, animal feed, by-products of animal origin and related items, as follows:

1) for issuance of the decision 100.00

2) for amendment to the decision, according to importer's claim 10.00

For the inspection of the consignment in order to determine compliance with the conditions for export of animals, animal products, animal feed, by-products of animal origin and related items and for certification 20.00

Tariff Item 57

For issuing the approval for temporary import of breeding animals and seeds and other plant organs for reproduction.....15.00

Tariff Item 58

1) For the decision laying down the phytosanitary requirements for plants, plant products and other object, as well as seeds, seedlings and planting materials to be imported 50.00

2) For the decision on determining conditions for production of seeds and planting material, retail and wholesale trade and import 50.00.

Tariff item 58a

1) for the decision establishing that a legal entity and entrepreneur meet the conditions for the import of seeds and planting material 50.00

2) for the decision establishing that a legal entity and entrepreneur meet the conditions for trade (wholesale and retail) in seeds and planting material 50.00.

Tariff item 58b

For issuance of a certificate of recognition of seed crops and planting material 10.00."

Tariff Item 59

For the decision on determining phytosanitary conditions under which plants, plant products and other objects considered to be contaminated with harmful organisms or pesticides can be used for other purposes 60.00.

Tariff Item 60

1) For issuing phyto-certificate for the export and re-export of plant packages.....50.00

2) For the certificate of phyto-sanitary regularity of plants, plant products and other objects being internally traded and issuance of plant passports 50.00.

Tariff Item 61

For the decision determining compliance with requirements of a legal entity for health inspection of plants, plant products and other objects (health inspection of untested seeds or seeds tested on specific viruses, as well as nursery plants and land on nematodes, etc.) 100.00.

Tariff Item 62

- 1) For the decision on repacking, weighting out and additional declaration of original seed.....50.00
- 2) For the decision on providing authorization to a legal entity for examining and determining quality of the seeds and planting material and issuing the certificate/declaration of a seed and planting material quality 50.00
- 3) For the decision prohibiting the import of seeds and planting material.....50.00
- 4) For the decision on compliance with requirements on seed additional processing50.00

Tariff Item 63

- 1) For the decision on acknowledging sort and/or newly made sort, i.e. on approving the introduction in the production, or the protection of the sort, as well as the decision on approving the examination of sorts used for production experiments 60.00.
- 2) For the decision on deletion of a sort from the registry, or records.....30.00

Tariff Item 64

- 1) For the decision on authorizing a legal entity to examine sorts in an experimental field or laboratory.....100.00
- 2) For the decision approving the import of reproduction materials of foreign sorts that are not approved for the production, i.e. of unacknowledged newly made sorts, i.e. sorts that are not domestic or adapted foreign sorts, if they are imported for improving herbs and approving the introduction of foreign sorts in the production.....60.00
- 3) For the decision on protection of newly made sort.....50.00

Tariff Item 65

- 1) For the decision on including the producer in organic agriculture 10.00
- 2) For the decision on compliance with requirements of a legal entity (authorized organization) on staff, equipment and devices for certification of organic production 30.00

- 3) For issuing the certificate of producing the product by organic production methods 20.00
- 4) For issuing the export certificate for products obtained by methods of organic production 10.00
- 5) For the request of a producer for obtaining the mark for products from organic agriculture 5.00

Tariff Item 66

For the decision on compliance with requirements of railway station, maritime port, aircraft terminal, road border crossing, container terminal, mail and other customs places, where health examination of herb packages is carried out.....50.00

Tariff Item 67

- 1) For the decision on issuing a license for releasing pesticides and fertilizers into circulation70.00
- 2) For the decision on renewal (review) of the license to release pesticides and fertilizers into circulation70.00

Tariff Item 68

- 1) For the decision on approving the import of pesticides and active matters and pre-concentrates for the production of final pesticide products and fertilizers.....70.00

Tariff Item 69

- 1) For the decision authorizing companies and other legal entities to carry out the examination of physical and chemical characteristics and biological efficiency of pesticides and fertilizers.....100.00
- 2) For the decision determining compliance with requirements of legal entities for releasing pesticides and fertilizers into trade.....100.00

Tariff Item 70

For the decision determining compliance with requirements of a legal entity for performance of activities dealing with prognosis and reporting, as well as providing services in the area of plant protection.....100.00

Tariff Item 71

For the decision determining that a legal entity and entrepreneur meet requirements for performance of activities dealing with disinfection, extermination of insects and rat poisoning in the area of plant protection.....100.00

Tariff Item 72

For the decision determining that that a legal entity, entrepreneur and physical person meet prescribed requirements for providing services in implementing measures of plant protection, heat treatment of wooden packaging materials, that is, application of pesticides 100.00.

Tariff Item 73

- 1) For the decision determining compliance of a legal entity with requirements on production, entry in the register of producers of plant nutrition products 100.00
- 2) For the decision entering the plant protection product (pesticide) in the register of plant protection products (pesticides) 100.00
- 3) For the decision entering the plant nutrition product (fertilizer) in the register of plant nutrition products (fertilizers) 1000.00

Tariff Item 74

- 1) For the decision determining the compliance with requirements of a creator, user and authorised organisation dealing with a limited use, production, circulation of and control over genetically modified organisms and products from genetically modified organisms ...50.00
- 2) For the conclusion on rejecting the application of a creator, user or authorised representative for approval for limited use, introduction in the production or release for circulation of genetically modified organisms and products from genetically modified organisms30.00

Tariff Item 75

- 1) For the decision approving:
 - limited use of genetically modified organisms and products of genetically modified organisms.....50.00
 - introduction in the production of genetically modified organisms and products of genetically modified organisms.....50.00
 - release for circulation of genetically modified organisms and products of genetically modified organisms.....50.00
- 2) For the decision determining the duration of limited use, production and circulation of genetically modified organisms and products of genetically modified organisms.....40.00

Tariff Item 76

For the decision determining that an authorized representative meets prescribed requirements for representing a foreign producer of pesticides or fertilizers.....100.00

Tariff Item 77

1) For the license to import, export or transit endangered and protected types of wild flora and fauna, developing forms and parts thereof.....100.00

2) For the license to import, export or transit genetic resources of wild flora and fauna, biotechnology and genetically modified organisms.....100.00

Tariff Item 78

Deleted. (Official Gazette of Montenegro, No 77/08)

Tariff Item 79

Deleted. (Official Gazette of Montenegro, No 77/08)

Tariff Item 80

Deleted. (Official Gazette of Montenegro, No 77/08)

Tariff Item 81

Deleted. (Official Gazette of Montenegro, No 77/08)

Tariff Item 82

1) For the decision determining legal entities and entrepreneurs for the production and circulation of poisons, or legal entities for performing control over poisons.....170.00

2) For the decision on determining a legal entity that meets requirements prescribed for the Centre for Eco-Toxicological Researches.....125.00

Tariff Item 83

1) For the request for classification of poison into groups40.00

- 2) For the request for approving release for circulation of poisons for the purpose of maintaining public hygiene40.00

Tariff Item 84

- 1) For the request approving import, export, or transit of poisonous matters through the territory of Montenegro100.00
- 2) For the decision authorizing legal entities that make toxic evaluation of poisons.....100.00
- 3) For the decision authorizing legal entities that determine the efficiency of poisons.....100.00
- 4) For the certificate of applying best production and control-over-poison-practices.....100.00

Tariff item 84a

- 1) for issuance of a permit for manufacturing precursors which are poisons 100.00,
2) for issuance of a permit for the trade in precursors which are poisons 60.00,
3) to renewal of a permit the trade in precursors 40.00,
4) for issuance of a permit for import, export, transit and transport of precursors which are poisons 50.00.

Tariff Item 85

- 2) For the license to import matters damaging the ozone layer.....50.00
- 2) For the decision approving the transport of radioactive matters across the border-lines of Montenegro200.00
- 3) *Deleted (Official Gazette of Montenegro, No 40/10).*

Tariff Item 86

- 1) For issuing approval for growing poppy for the purpose of producing narcotic drugs.....100.00
- 2) For issuing approval for production or release for circulation of narcotic drugs.....150.00
- 3) For the license for import or export of narcotic drugs.....50.00
- 4) For the decision determining legal entities that can engage in production or circulation of narcotic drugs.....150.00

Tariff item 86a

- 1) for issuance of approval of the use of drugs in industry 150.00,
- 2) for issuance of approval to institutions engaged in scientific, research and educational work, police, forensic and toxicological laboratories and specialized diagnostic laboratories, for cultivation, production, purchase, import, possession, or use of drugs in quantities sufficient for the performance of activity 100.00.

Tariff Item 87

- 1) For the decision determining legal entities that carry out systematic researches of the contents of radionuclides in the environment, or that carry out prescribed measurements in order to announce an extraordinary event.....100.00
- 2) For the decision determining legal entities and entrepreneurs that can produce, engage in circulation or use sources of ionizing radiation.....100.00
- 3) For the decision determining legal entities that meet statutory requirements for carrying out measurements for the purpose of evaluating the degree of exposure to ionizing radiation of persons who work with radiation sources of patients and population.....150.00
- 4) For the decision determining legal entities that meet requirements for carrying out decontamination.....150.00
- 5) For issuing ecological consent.....20.00

Tariff Item 88

For issuance of a decision on compliance with requirements for performing healthcare activities (healthcare institutions):

- 1) ambulance 100.00,
- 2) pharmacy 120.00,
- 3) laboratory 400.00,
- 4) polyclinic 300.00,
- 5) hospital (except for outpatient clinic) 500.00,
- 6) outpatient clinic 300.00,
- 7) performing ART procedures 100.00,
- 8) with special conditions for the use of ART with donor gametes 100.00,
- 9) for taking, using, storing, transport and storage of biological samples up to five years 150.00,
- 10) biobank for storage and preservation of biological, medical and research samples to be kept for longer than five years 250.00,
- 11) for termination of pregnancy 100.00,
- 12) due to reported changes that require immediate inspection of the facility 50.00,
- 13) due to reported changes that do not require immediate inspection of the facility 10.00.

NOTE:

For determining compliance with the requirements for activities that are not covered by this tariff item, an administrative fee prescribed for related activities shall be paid.

For issuance of a decision on determining compliance with the requirements for implementing measures of disinfection, pest and rodent control:

- 1) for execution of preventive disinfection, pest and rodent control 90.00
- 2) for execution of disinfection, pest and rodent control according to epidemiological indications 100.00
- 3) for execution of preventive disinfection, pest and rodent control and execution of disinfection, pest and rodent control according to epidemiological indications 150.00
- 4) due to reported changes that require immediate inspection 50.00
- 5) due to reported changes that do not require immediate inspection 10.00

For issuance of a decision on determining healthcare institutions that can carry out laboratory testing of pathogens and vectors of infectious diseases and verification of laboratory tests for determining a diagnosis 120.00.

Tariff item 88a

- 1) for issuance of an opinion on the safety of drinking water 20.00,
- 2) for issuance of an approval to a healthcare institution for offering special conditions of providing health care to citizens 150.00,
- 3) for issuance of a consent for transport of biological samples outside of Montenegro, for storage and conservation, for a period longer than five years, for medical purposes and for scientific research 110.00,
- 4) for issuance of an approval to a healthcare institution or part of the healthcare institution for collecting, storing, selecting, conserving, brokering and transport of donor gametes 100.00,
- 5) for giving an approval to a person for excavation, transport and burial of the remains of the deceased from infectious diseases 40.00,
- 6) for giving an approval to person for transfer of the urn containing the ashes of the deceased 30.00.

For issuance of a decision to a healthcare worker, i.e. healthcare associate on:

- 1) approval of taking a specialist exam 20.00,
- 2) termination of residency 10.00,

For issuance of approval to a healthcare worker, i.e. healthcare associate on the recognition of part of the specialist training 30.00.

Tariff Item 89

- 1) For the certificate of carrying out internal transport in road transportation 5.00
- 2) For the decision on registration in the timetable registry for intercity and international road transport 15.00

Tariff Item 90

- 1) For a bilateral license to a domestic transporter for international public transportation of passengers on established routes for the part of the route through the territory of Montenegro 70.00
- 2) For each subsequent counterpart of the license 35.00."

Tariff Item 91

- 1) For bilateral and transit license to a foreign carrier for international public transportation of passengers on established routes across the territory of Montenegro.....100.00
- 2) For each subsequent counterpart of the license50.00

NOTE:

- 1) If otherwise determined under an international treaty, a fee shall be paid for writs and actions referred to in this tariff item in line with such treaty.
- 2) A foreign natural person or legal entity shall be exempt from fee payment under this tariff item in the case of reciprocity.

Tariff Item 92

For approving timetable, pricelist and itinerary in the international transportation of passengers, and so as follows:

- 1) for the first counterpart 15.00
- 1) 2) for each subsequent counterpart 10.00.

Tariff Item 93

Deleted (Official Gazette of Montenegro, No 22/08)

Tariff Item 94

Deleted (Official Gazette of Montenegro, No 22/08)

Tariff Item 95

For the license for occasional transportation services, as well as the license for alternating transportation of passengers in the international public transportation of passengers on non-established routes, and so as follows:

- bilateral transportation.....50.00
- transit transportation.....50.00

NOTE:

- 1) If otherwise determined under an international treaty, a fee shall be paid for writs and actions referred to in this tariff item in line with such treaty.

- 2) A foreign natural person or legal entity shall be exempt from fee payment under this tariff item in the case of reciprocity.

Tariff Item 96

For the license to carry out international transportation for one's own needs.....12.00

Tariff Item 97

- 1) For a special license to a foreign carrier for bilateral transportation of goods in the international road transportation.....100.00
- 2) For a special license to a foreign carrier for transit transportation of goods in the international road transportation.....30.00

NOTE:

- 1) The fee shall be paid for writs and actions referred to in this tariff item, unless otherwise determined by an international treaty.
- 2) A foreign natural person or legal entity shall be exempt from fee payment under this tariff item in the case of reciprocity.

Tariff Item 98

For the decision on issuing a foreign license for international public transportation of goods to a domestic carrier, and so as follows:

- 1) for individual licenses 5.00
- 2) for time-limited licenses 85.00
- 3) for short term CEMT licenses 25.00
- 4) for annual CEMT licenses 270.00"

Tariff Item 99

For the license to a foreign carrier for international non-standardized transportation of goods on the territory of Montenegro, and so as follows:

- 1) in bilateral transportation for the transportation with tractive vehicles.....10.00
- 2) for each subsequent tractive vehicle under the same license.....5.00
- 3) in transit transportation for the transportation with tractive vehicle.....15.00
- 4) for each subsequent tractive vehicle.....10.00

Tariff Item 100

For issuing the license to a foreign carrier for cabotage.....250.00

Tariff Item 100a

For issuing the license and certificates in the railroad transport, and so as follows:

- 1) for licenses for carriage in the railroad transport.....2,5000.00
- 2) for licenses for railroad infrastructure management.....2,5000.00
- 3) for certificate concerning safety for carriage in the railroad transport:
 - for each tractive vehicle.....25.00
 - for each railroad car.....10.00
- 4) for certificate concerning safety for railroad infrastructure management:
 - for each km of railroad and station tracks.....10.00
 - for each tractive vehicle and vehicle for special purposes25.00

Tariff Item 101

1) For registration of a legal entity or a natural person in the register of civil airplanes, and so as follows:

- (1) for transport category airplane as owner, or user.....100.00
- (2) for general category airplane.....50.00
- (3) for special category airplane.....25.00

2) For registration of a legal entity or a natural person in the register of aircrafts as owner, or user15.00

3) For issuance or extension of certificate of airplane navigability, and so as follows:

- for transport category airplane.....50.00
- for general category airplane.....34.00

4) For issuance or continuance of confirmation of airplane navigability25.00

5) For permit for use of special category airplanes.....17.00

6) For the decision issued to a legal entity or a natural person, and so as follows:

- for deregistration from the register of civil airplanes at the request of the airplane's owner or user.....30.00
- for deregistration from the records of aircrafts.....7.50
- for registration of ownership of airport in the Register of airports at the owner or user request.....60.00
- for registration of aerodromes in the Register of aerodromes at the owner or user request.....30.00
- for registration of terrains in the Records of terrains at the owner or user request.....15.00
- for a change in data in the Register of airports.....30.00
- for a change in data in the Register of aerodromes.....15.00

- for a change in data in the Records of terrains.....7.50
 - for deregistration of airports from the Register of airports at the owner or user of airport request.....30.00
 - for deregistration of aerodrome from the Register of aerodromes at the request of aerodrome owner or user.....15.00
 - for deregistration of terrain from the Records of terrains.....7.50
 - for change in data in the Registry of civil airplanes, Records of aircrafts and Registry of authorized staff of the airplane.....25.00
 - for registration of lien rights.....25.00
- 7) For extract or transcript of documents, and so as follows:
- from the Registry of civil airplanes.....25.00
 - Records of aerodromes.....15.00
 - Register of airports.....30.00
 - Register of aerodromes.....30.00
 - Registry of authorized staff of the airplane.....8.50
- 8) For certificate of:
- Noise level.....25.00
 - Fuel gas emission from combustion.....25.00
- 9) For issuing a license for the use of rescue parachute.....5.00
- 10) For approving a programme of airplane technical maintenance, and so as follows:
- for transport category.....50.00
 - for general category.....10.00
 - for special category.....10.00
 - for engine, propeller, equipment and parachute.....5.00
- 11) For approval of a contract on airplane lease or rent.....25.00

Tariff Item 102

- 1) For a certificate on the transport category type, and so as follows:
- for airplane.....60.00
 - for engine.....30.00
 - for propeller.....25.00
 - for airplane product where the type is established outside of an airplane.....25.00
- 2) For a certificate of the general category type, and so as follows:
- for airplane.....30.00
 - for engine.....25.00
 - for propeller.....15.00
 - for airplane product where the type is established outside of an airplane.....15.00

- 3) For a certificate of the special category type, and so as follows:
- for airplane.....15.00
 - for engine.....10.00
 - for propeller.....7.00
 - for airplane product where the type is established outside of an airplane.....7.00
- 4) For certificate of acknowledging documents on the transport category type, and so as follows:
- for airplane.....30.00
 - for engine.....20.00
 - for propeller.....5.00
 - for airplane product where the type is established outside of an airplane.....15.00
- 5) For certificate of acknowledging documents on the general category type, and so as follows:
- for airplane.....25.00
 - for engine.....10.00
 - for propeller.....10.00
 - for airplane product where the type is established outside of an airplane.....10.00
- 6) For certificate of acknowledging documents on the special category type, and so as follows:
- for airplane.....10.00
 - for engine.....5.00
 - for propeller.....5.00
 - for airplane product where the type is established outside of an airplane.....5.00
- 7) For a certificate of compliance with requirements on production, testing for the purpose of determining type and maintenance, as follows:
- transportation category airplanes.....40.00
 - engine and propeller.....25.00
 - twin-engine airplane of general category.....25.00
 - single-engine airplane of general category.....20.00
 - special category airplane7.00
 - parachute.....7.00
- 8) For a certificate on acknowledging a foreign document confirming the capacity to produce and carry out test for the purpose of establishing a type and maintenance, and so as follows:
- transportation category airplane.....15.00
 - engine and propeller.....10.00
 - twin-engine airplane of general category.....10.00
 - single-engine airplane of general category.....7.00

- special category airplane5.00
 - parachute.....5.00
- 9) For an approval to a foreigner allowing him/her to be a crewmember of Montenegrin airplane used for public air-transportation50.00
- 10) For issuing a duplicate of the license for authorized staff of airplane.....5.00
- 11) For an approval:
- for route for panoramic flights83.00
 - for manual on operating procedures for own-use transport150.00
 - for manual on organisation of flight-related activities150.00
 - for issuing consent for organisation of regarding sports and amateur flying.....5.00

Tariff Item 103

- 1) For issuing a decision establishing meeting of requirements concerning health readiness of general use commodities being imported30.00
- 2) For issuing a decision establishing meeting of food safety requirements being imported30.00

Tariff Item 104

- 1) For the request for issuing the certificate of quality of agricultural and food products being imported or exported.....5.00
- 2) For the decision determining the quality of products referred to in the previous paragraph.....50.00

Tariff Item 105

- 1) For the permit to export and import and intermediation services for commodities under controlled regime.....100.00
- 2) For the permit to export and import non-military lethal devices.....50.00
- 3) for a license for foreign trade in goods which could be used for torture or other cruel, inhuman or degrading treatment or punishment 50.00
- 4) for a license for foreign trade in rough diamonds 50.00

- 5) for a license to export and import of dual use goods 50.00
6) for a license to export and import goods from the Checklists 10.00

Tariff Item 106

Delete (Official Gazette of Montenegro 22/08)

Tariff Item 107

Delete (Official Gazette of Montenegro 22/08)

Tariff Item 108

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 109

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 110

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 111

Delete (Official Gazette of Montenegro 77/08)

Tariff Item 112

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 113

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 114

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 114a

For actions undertaken by a customs authority in a procedure of supervising free customs shops a fee shall be paid to correspond to 5% of the value of commodities soled, value not including the fee amount.

NOTE:

The fee referred to in this Tariff Item shall be paid by 15th of a month for a previous month, on a base that represent a sale value of commodities.

Tariff Item 115

For discharge of the ATA Carnet (regulation fee).....50.00

NOTE:

In accordance with Article 9 of the Customs Convention on the A.T.A. Carnets for the Temporary Admission of Goods, customs authorities shall charge a fee for discharge of the ATA Carnet (regulation fee).

Customs authorities shall charge the regulation fee pursuant to Article 9 of the Customs Convention on the A.T.A. Carnet in the case when the ATA carnet is not discharged in the prescribed manner and when data on import or re-import that the customs authority and other foreign parties entered in the ATA carnet were accepted as evidence of export of goods, or certificate issued by customs authorities on the basis of data from the coupon (voucher) removed from the carnet while importing or re-importing on their territory, or on the basis of any other evidence proving that goods are located outside the importing country (cases included by paragraph 2, Article 8 of the Customs Convention on the ATA Carnet).

Tariff Item 116

For issuing the certificate of compliance with technical requirements of road motor vehicle, so that it can be used for transportation of goods on the basis of the TIR Carnet.....50.00.

Tariff Item 116a

- 1) For decision approving opening of a free customs shop.....100.00.
- 2) For issuing a license for carrying out intermediation before a customs authority (business organisations and entrepreneurs).....100.00.
- 3) For issuing a license for carrying out intermediation before a customs authority (natural person).....20.00.

Tariff Item 117

- 1) For an appeal against a decision on offence made in the first instance procedure lodged by legal entities, responsible person of a legal entity and natural persons.....5.00.
- 2) For an appeal against a decision of customhouse adopted in the administrative procedure and lodged by legal entities and natural persons.....5.00.

Tariff Item 118

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 119

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 120

Delete (Official Gazette of Montenegro 20/11)

Tariff Item 121

For issuing:

- 1) a permit for conducting an extraordinary transport on a state road.....5.00,
- 2) an approval for placing a sign and advertisement on a state road, or alongside of such roads.....30.00,
- 3) a consent for connection of access road to a state road.....30.00,
- 4) a consent for lease of land of state roads.....30.00,
- 5) a consent for placing pipelines, water pipelines, sewage systems, electrical, telephone and telegraphic lines on a state road.....30.00,
- 6) a consent for construction of commercial structures enabled to be accessed from a state road.....100.00.

Tariff Item 122

For a decision on meeting conditions for:

- 1) tobacco processors20.00,
- 2) carrying out production of tobacco products 150.00
- 3) carrying out wholesale trade of tobacco products 50.00
- 4) carrying out retail trade of tobacco products.....5.00
- 5) carrying out import of tobacco, processed tobacco and tobacco products 20.00
- 6) carrying out export of tobacco, processed tobacco and tobacco products 20.00
- 7) carrying out wholesale trade in other tobacco products 20.00."

NOTE:

Fee referred to in item 4 of this Tariff Item shall be paid per structure.

Tariff Item 123

- 1) For entering records in the register kept with the Tobacco Agency.....10.00,

2) For recording changes in the register referred to in item 1 of this Tariff Item5.00,

3) For deletion form the register referred to in item 1 of this Tariff Item.....5.00.

Tariff Item 124

1) For issuing a certificate on compliance with technical and functional characteristics of fiscal cash registers.....40.00.

2) For issuing a certificate on compliance with technical and functional characteristics of fiscal terminals.....10.00.

Tariff Item 125

1) For determining compliance with spatial and technical requirements for organising games of chance.....25.00.

2) For granting a concession contract for organising games of chance in automat clubs.....25.00.

3) For issuing approval for organising betting games.....25.00.

4) For issuing approval for organising TV tombola or close-type tombola.....25.00.

5) For issuing approval for organising games of chance in casinos.....300.00.

Tariff Item 126

1) For application for patent recognition:
– "- for 10 patent applications 50.00,
– for each following patent application in excess of 10 patent applications.....2.00,

2) For application for protection of topography.....20.00.

3) For application for design recognition:
– if application contains one design.....15.00,
– if application contains two or more designs, for second and each following.12.00,

4) For application for trademark recognition:

- if list of goods and services includes up to three classes of the International Classification of Goods and Services.....60.00,
 - if list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....8.00,
 - for figurative element or verbal trademark with graphic presentation.....8.00,
- 5) For application for collective trademark recognition:
- if list of goods and services includes up to three classes of the International Classification of Goods and Services.....125.00
 - if list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....30.00,
 - for figurative element or verbal trademark with graphic presentation.....15.00,
- 6) For a request for international registration of trademark, design, designation of geographic origin.....20.00.
- 7) For application for determining designation of geographic origin.....32.00.
- 8) For application for recognition of a status of authorised users of designation of geographic origin..... 100.00.
- 9) For international patent application:
- up to 10 patent applications.....40.00,
 - for each subsequent patent application in excess of 10 patent applications...2.00,
- 10) For request to separate application for trademark recognition.....20.00.
- 11) For a separate application for recognition of trademark or separate applications for recognition of trademark, for each individual application, and so as follows:
- up to three classes of the International Classification of Goods and Services..... 120.00,
 - more than three classes of the International Classification of Goods and Services, for each subsequent class.....25.00,
 - for figurative element or verbal mark with graphic presentation.....25.00,
- 12) For request for separation of a multiple design application into several individual or multiple design applications, for each individual or multiple application.....20.00.

13) For separated individual or multiple design application, or separated individual or multiple design applications, for each application.....20.00.

NOTE:

- 1) Fee referred to in items 1) and 2) of this Tariff Item shall be reduced by 10% if applicant submits, at the event of application, translation of the name of an invention and abstract into English language.
- 2) Fee referred to in item 9) of this Tariff Item shall be increased by 50% if an international patent application is submitted within an extended period of 30 days, following the expiry of the deadline for commencing the national phase of application examination.

Tariff Item 127

- 1) for a reply to notification of the applicants of the existence of absolute grounds for refusal of registration 20.00
- 2) for application for depositing and recording of related rights objects 7,00

Tariff Item 128

Deleted.

Tariff Item 129

An annual fee shall be paid for maintaining rights from the application for patent recognition, or for maintaining a patent, and so as follows:

- 1) For third year, counting form the day of application submission 40.00
- 2) For fourth year, counting form the day of application submission 50.00
- 3) For fifth year, counting form the day of application submission 60.00
- 4) For sixth year, counting form the day of application submission 70.00
- 5) For seventh year, counting form the day of application submission 80.00
- 6) For eighth year, counting form the day of application submission 100.00
- 7) For ninth year, counting form the day of application submission 125,00
- 8) For tenth year, counting form the day of application submission 150.00
- 9) For eleventh year and each subsequent year, until patent ceases to be valid, counting form the day of application submission, the fee referred to in indent 8 of this Tariff Item increased by €25.00 for each year shall be paid.

Tariff Item 130

Maintenance costs for the duration of Supplementary Protection Certificates are as follows:

- 1) for first year 1.500.00
- 2) for second year 1.900.00
- 3) for third year 2.300.00
- 4) for fourth year 2.700.00
- 5) for fifth year 3.100.00."

Tariff Item 131

For registration of topography.....65.00

Tariff Item 132

For acquisition and extension of the design validity, for a period of up to five years:

- for first design 60.00
- For second and each subsequent design from a series 30.00.

NOTE:

- 1) Fee for maintaining design rights shall be paid before the beginning of the year for which the fee is being paid, and no later than within six months before the expiry of the period for which the fee is paid for the previous period.
- 2) If fee is not paid within the deadline referred to in point 1 of this Note, it can be paid within six months from the day of expiry of such deadline increased by 50%."

Tariff Item 133

1) For acquisition and extension of trademark validity, for a period of up to 10 years:

- If list of goods and services includes up to three classes of the International Classification of Goods and Services.....80.00,
- If list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....13.00,
- for figurative element or verbal trademark with graphic presentation.....13.00,

2) For acquisition and extension of collective trademark validity, for a period of 10 years:

- If list of goods and services includes up to three classes of the International Classification of Goods and Services.....230.00,
- If list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....13.00,
- for figurative element or verbal trademark with graphic presentation.....13.00,

3) For acquisition and extension of right to use designation of geographic origin:

- for a period of up to five years from the day of registration of recognised status of an authorised user in the Register of authorised users of designations of geographic origin.....100.00
- for each extension of right to use designation of geographic origin.....100.00

- 4) For a request for separation of a trademark20.00
- 5) For separate trademark or trademarks, for each trademark and so as follows:
– for up to three classes of the International Classification of Goods and Services.....250.00,
– for more than three classes of the International Classification of Goods and Services, for each subsequent class.....20.00,
– for figurative element or verbal trademark with graphic presentation.....20.00,
- 6) For forwarding the application for international trademark registration or subsequent designation of the international trademark registration 50.00."

NOTE:

- 1) Fee for extension of rights referred to in this Tariff Item shall be paid before the beginning of the year for which the subsequent protection period begins, and no later than within six months before the expiry of the period for which the fee is paid for the previous period.
- 2) If annual fee is not paid within the deadline referred to in item 1) of this Note, it can be paid within six months from the day of expiry of such deadline increased by 50%.

Tariff Item 134

- 1) For registration in the register of authorised representatives:
– For legal entities.....50.00,
– For natural persons.....25.00.
- 2) An annual fee shall be paid for renewal of registration in the register of authorised representatives:
– For legal entities.....40.00,
– For natural persons.....20.00.

Tariff Item 135

- 1) For certificates about data concerning rights the official records are kept about ...6.00
- 2) For certificates on internationally registered trademarks or designs the official records are kept about12.00

Tariff Item 136

For certificates on pre-emption rights in registration of intellectual property:

- For first certificate.....5.00
- For each subsequent certificate.....2.50

Tariff Item 137

- 1) For a request for reinstatement in the procedure before an authority competent for intellectual property rights related activities12.00
- 2) For a proposal for reinstatement of rights from the patent or recognised patent application15.00
- 3) For a request for reinstatement of pre-emption right in the procedure for international registration of patents.....15.00
- 4) For a request for continuation of the procedure.....15.00

Tariff Item 138

For a request for extension of the deadline set by the authority in charge of intellectual property related activities:

- For first request of up to 30 days5.00
- For each following request for each started month for the extension of the deadline.....8.00

Tariff Item 139

- 1) For issuing a document on recognised intellectual property right 6.00
- 2) For issuing a counterpart of the document on recognised intellectual property right 5.00
- 3) For a decision on trademark registration 50.00
- 4) For a decision on design registration 50.00
- 5) For an appeal to the decision on trademark registration 100.00
- 6) For an appeal to the decision on design registration 100.00

Tariff Item 140

- 1) For a request for cancellation of a trademark due to its non-use115.00
- 2) For a proposal on declaring a decision on recognition of patent, small patent, trademark of internationally registered trademark null and void115.00
- 3) For a proposal on declaring a decision on establishment of designation of geographic origin or recognition of the authorised user status null and void115.00

- 4) For a proposal on revoking a decision on patent recognition115.00
- 5) For a request for revoking a decision on recognising the authorised user status.....115.00
- 6) For a proposal on declaring a decision on design recognition null and void:
 - If one design is recognised by the decision115.00
 - If two or more designs are recognised by the decision (based on a multiple application), for second and every subsequent design12.00
- 7) For objection to the registration of national and international trademark 150.00."

Tariff Item 141

For a decision on the request for registration of transfer of rights or licence for patent, small patent, topography, or design10.00

Tariff Item 142

- 1) For a decision on the request for registration of any other change for registered or recognised rights6.00
- 2) For any change concerning international trademark registration30.00

Tariff Item 143

- 1) For request for publication of the patent registration before the expiry of the deadline of up to 18 months from the day the application is submitted12.00
- 2) For a request for trademark or design application to be considered in an urgent procedure23.00
- 3) For an announcement of the trademark application10.00
- 4) For an announcement of the patent application10.00
- 5) For postponing an announcement of the registered design20.00

Tariff Item 144

For a request for a patent recognition application to be converted into a design recognition application or *vice versa*5.00

Tariff Item 145

- 1) For a permit for carrying out activity of collective realisation of copyright and related rights100.00
- 2) For the permit renewal100.00

Tariff Item 146

For a request for issuing an *ex officio* license150.00

Tariff Item 147

For recording and depositing a counterpart of a copyright object and related rights object40.00

SECTION B: ADMINISTRATIVE FEES ABROAD (CONSULAR FEES)

Tariff Item 148

- 1) For writs (request, application, proposal, request, appeal, complaint and other notifications) used by parties to address diplomatic or consular representative offices abroad (hereinafter referred to as the DCRO)10.00
- 2) For each subsequent writ concerning the same matter, if no new decision is required.....5.00

NOTE:

- 1) Fee under this tariff item shall be also paid for writs presented *ad verbatim* to the minutes or otherwise received by the representative office.
- 2) Fee referred to in item 1) of this Tariff Item shall be also paid for each administrative action upon a request of the fee taxable person, unless a special fee is stipulated for such action.
- 3) For writ by which the fee taxable person is addressing directly a state administration authority or organisation in Montenegro, without intermediation of the DCRO, the fee under Tariff Item 1, Section A: Administrative Fees paid in the Country shall be used.
- 4) Fee under this Tariff Item shall be paid for writs and other actions unless otherwise stipulated by specific tariff items.
- 5) For writs that the fee taxable person, having habitual residence in Montenegro, addresses the DCRO from Montenegro through an authority in charge of foreign affairs or directly using mail, a fee set forth under this Tariff Item shall be paid.

Tariff Item 149

For submitting writs in writing of a fee taxable persons to the authorities of Montenegro or DCRO, as well as for delivery of decisions from authorities of Montenegro to fee taxable persons and decisions of foreign authorities to interested parties:

- For delivery in European countries10.00
- For delivery in non-European countries15.00

NOTE:

- 1) If the DCRO makes delivery using airmail, the fee taxable person shall also pay costs of postage for delivery and reply.
- 2) Delivery of summons of foreign authorities shall be carried out free of fee.

Tariff item 149a

For any official action being taken off the premises of DCRO each hour of work shall be paid 12.00 euros.

Tariff Item 150

For servicing decision on:

- Acquiring the Montenegrin citizenship100.00
- Cessation of the Montenegrin citizenship300.00

NOTE:

One fee shall be paid if a decision covers at the same time acquisition or cessation of citizenship of family members (souse, unemployed children).

Tariff Item 151

For travel documents issued by a DCRO:

- For issuing a passport50.00
- For issuing a *Laissez-passer* for return to Montenegro20.00

NOTE:

- 1) DCRO issuing a *laissez-passer* for return to Montenegro can exempt an applicant from fee payment considering his/her financial standing and other circumstances.
- 2) Fee referred to in indent 1 of this Tariff Item, when concerning children, shall be paid in the amount reduced by 80%.
- 3) No fee shall be paid for application requesting actions referred to in this Tariff Item to be undertaken.

Tariff Item 152

For travel documents issued by DCROs to foreign persons:

- For extension of validity of the travel document for refugees20.00
- For extension of validity of the travel document for stateless persons30.00
- For issuing or extending the travel document for a foreigner30.00

NOTE:

DCRO may exempt an applicant from payment of the fee under this Tariff Item taking into account his/her financial standing and other circumstance.

Tariff Item 153

1) For visas issued by a DCRO to foreign citizens:

- for recording of airport transit visa (Visa A) 35.00
- for recording of transit visa (Visa B) 35.00
- for recording a short stay visa (Visa C) 35.00
- for recording a longer stay visa (Visa D) 35.00
- for recording a visa in a collective travel document, i.e. group visa (5 to 50 persons), for each person EUR 6.

NOTE:

- 1) No fee shall be paid for an application requesting a visa to be issued.
- 2) Fee under this Tariff Item for issuing visas to children up to 14 years of age inclusive, having their own passport, shall be paid as fee reduced by 50%.
- 3) Fee under this Tariff Item shall be paid for each registered family member reduced by 50% for visas in the travel document where family members issued with a travel document are registered in.
- 4) Person managing a DCRO may exempt, by a decision, from payment of the fee under this Tariff Item famous persons visiting Montenegro, as well as holders of diplomatic and official passports.
- 5) Provided a reciprocity principle is in effect, individuals or groups visiting Montenegro based on an invitation of Montenegrin authorities, organisation, and institutions where purpose is education, specialised education, participation in cultural, medical, educational, and sports events or for medical treatment may be exempt from paying the fee under this Tariff Item.

Tariff Item 154

For certificates, clearances, excerpts from vital records and transit permits issued through a DCRO10.00

Tariff Item 155

For creating a will:

- In a DCRO office100.00
- Outside of the DCRO office150.00
- For creating a document on revoking a will50.00
- For creating a codicil to a will50.00

Tariff Item 156

For making a power of attorney15.00

NOTE:

No fee shall be paid for the application requesting the making of the power of attorney.

Tariff Item 157

For making other documents and writs for an interested party30.00

NOTE:

No fee shall be paid for the application requesting the making of documents referred to in this Tariff Item.

Tariff Item 158

For each transcript or photocopy made in the DCRO, including authentication:

- For first page15.00
- For each subsequent page, each5.00

NOTE:

- 1) Fee for application shall be paid only for first counterpart of the transcript or photocopy.
- 2) Full fee amount shall be paid only for the first counterpart in case of multiple counterparties of the same transcript or photocopy with authentication and for each subsequent counterpart fee under this Tariff Item reduced by 50% shall be paid.

Tariff Item 159

For authentication of a natural person's signature on a document20.00

NOTE:

Fee under this Tariff Item shall be paid for authentication of each signature on the document.

Tariff Item 160

- 1) For authentication of a signature on an request for release from or renunciation of the Montenegrin citizenship150.00
- 2) For authentication of an official signature and seal on a document20.00
- 3) For authentication of an official signature and seal on a document confirming one's foreign citizenship or guarantee that a certain person will acquire a foreign citizenship by naturalisation100.00

NOTE:

Fee under this Tariff Item shall be paid for authentication of each signature.

Tariff Item 161

For authentication of a transcript, counterpart, or photocopy made by an interested party:

- For first page15.00
- For each subsequent page, each5.00

NOTE:

- 1) Fee for application shall be paid only for the first counterpart of a transcript or photocopy.
- 2) Fee shall be paid only for the first counterpart for authentication of several counterparties of the same transcript, counterpart, or photocopy and for each subsequent counterpart the fee under this Tariff Item shall be paid reduced by 50%.

Tariff Item 162

1) For a translation from the Montenegrin language and other languages in official use in Montenegro into a foreign language or *vice versa*, made and authenticated in the DCRO:

- Up to 100 words40.00
- For each subsequent word, each0.10

2) For authentication of the translation from foreign language into the Montenegrin language and other languages in official use in Montenegro or *vice versa*:

- Up to 100 words15.00
- For each subsequent word, each0.05

NOTE:

No fee shall be paid for application requesting services under this Tariff Item.

Tariff Item 163

For depositing a notary signature and seal with the DCRO100.00

Tariff Item 164

For actions pertaining to probate matters:

- 1) For making minutes in premises of the DCRO:
 - For first page of the minutes50.00
 - For each subsequent page of the minutes5.00
- 2) For official actions outside of the DCRO premises (representation before local authorities, participation in their official matters, and other), for each day150.00
- 3) For inventory of inheritance estate, including appraisal of value of property, for each appraisal or for each expert statement, for each working day150.00
- 4) For administering inheritance estate against which a probate proceeding was carried out or for administering other property originating from an inheritance, a fee shall be paid of 5% of the annual net revenue.

NOTE:

- 1) Only the fee referred to in item 3) of this Tariff Item shall be paid for inventory of inheritance estate or for statement without appraisal or without stating value.
- 2) Day shall be a time of maximum six hours, where every commenced part of such time shall be counted as half day.

Tariff Item 165

- 1) For delivery of money, securities, savings account books, and other valuable objects a fee corresponding to 3% of the amount being delivered, or value of object being delivered.
- 2) For delivery of money and other valuables originating from succeeded inheritance and so as follows:
 - For inheritance of up to EUR 100 equivalent in national currency of the receiving country3%
 - For inheritance of EUR 100 to 500 equivalent in national currency of the receiving country3%
 - For inheritance in excess of EUR 500 equivalent in national currency of the receiving country3%

NOTE:

- 1) Fee under this Tariff Item shall not be paid in case when as a result of a shipwreck or some other accident money and other valuables are delivered for sailors and families thereof to the DCRO.
- 2) No fee shall be paid for an application requesting delivery of services under this Tariff Item.

Tariff Item 166

For safekeeping a deposit:

- 1) For a document confirming a receipt of deposits for safekeeping20.00
- 2) For safekeeping and issuing money, securities, savings account books, and other valuable objects (valuables):
 - For the first year or part of such year, 5% of value thereof,
 - For each subsequent year or part of such year, 4% of value thereof;
- 3) For safekeeping a will or other documents for the account of natural persons or legal entities60.00

NOTE:

Fee under this Tariff Item shall not be paid for the following deposits:

- 1) Monetary deposits serving as an advance to cover fees, costs and similar duties of the DCRO.
- 2) Wages and movable property (cash of citizens of Montenegro, money deposited – received for compensation of Montenegrin citizens on various grounds and in case of illness, apprehension, and other).

Tariff Item 167

For recording in a crew list and recording data on boarding or landing of crew members .8.00

Tariff Item 168

For approval on boarding of a foreign citizen as a crew member of a Montenegrin Merchant Navy ship10.00

Tariff Item 169

For authentication of a ship's logbook and other ship's logs and documents and for any registration in such logs and documents300.00

Tariff Item 170

For issuing and authentication of excerpts from a ship's logbook:

- For a first page10.00
- For each following started page, each5.00

Tariff Item 171

- 1) For intermediation of a DCRO for ship to be issued with or extended a validity of any document concerning the safety of navigation, in addition to actual costs150.00

- 2) For any other intermediation before foreign authorities upon a request of ship, in cases when no particular fee is stipulated100.00

Note of the Publisher:

The consolidated text of the Law on Administrative Fees does not include provisions of following Amendments to and Corrigendum of the Law on Administrative Fees:

Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of the Republic of Montenegro 81/05) not included in the consolidated text of the Law

Article 25

For writs and actions falling within competency of the Republic, subject to a fee obligation under this Law, no administrative fee shall be paid under provision of the Law on Federal Administrative Fees (Official Gazette of the Federal Republic of Yugoslavia, 81/94, 85/94, 61/95, 63/96, 29/97, 12/98, 59/98, 17/99, 44/99, 74/99, 73700, 21/01 and 71/01) except for administrative fees referred to in Tariff Item 112 and Tariff Item 114 item 2) Section BE of the Tariff on Federal Administrative Fees.

Article 26

Fee in the amount as set under the Law on Administrative Fees (Official Gazette of the Republic of Montenegro, 55/03) shall be paid for writs and actions where a fee obligation occurred before the day this Law enters into force

Article 27

This Law shall enter into force on the day following the day of its publication in the Official Gazette of the Republic of Montenegro and shall apply from 1 January 2006.

Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of Montenegro 22/08) not included in the consolidated text of the Law

Article 42

Fee in the amount as set under the Law on Administrative Fees (Official Gazette of the Republic of Montenegro, 55/03 and 81/05) shall be paid for writs and actions where a fee obligation occurred before the day this Law enters into force

Article 43

This Law shall enter into force on the eighth day following the day of its publication in the Official Gazette of Montenegro.

SU-SK No 01-262/6
Podgorica, 18 March 2008

Parliament of Montenegro
The Speaker
Ranko Krivokapić, m.p.

Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of Montenegro 77/08) not included in the consolidated text of the Law

Article 27

This Law shall enter into force on the day following the day of its publication in the Official Gazette of Montenegro.

Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of Montenegro 20/11) not included in the consolidated text of the Law

Article 21

This Law shall enter into force on the eighth day following the day of its publication in the Official Gazette of Montenegro.

The consolidate text of the Law does not include the following provisions of the Law Amending and Supplementing the Law Amending and Supplementing the Law on Administrative Fees (Official Gazette of Montenegro, No 56/13 of 6 December 2013)

“Article 2

This Law shall apply on decisions on admission to the Montenegrin citizenship adopted before this Law entered into force for decisions that were not delivered to persons who were admitted to the Montenegro citizenship.

Article 3

This Law shall enter into force on the eighth day following the day of its publication in the Official Gazette of Montenegro.”