



**MONTENEGRO
MINISTRY OF FINANCE
NATIONAL TRADE FACILITATION COMMITTEE**

IMPLEMENTATION ACTION PLAN FOR THE TRADE FACILITATION STRATEGY 2018 - 2022

The Trade Facilitation Strategy 2018-2022 defines operational goals whose implementation will contribute to facilitating cross-border trade. The Action Plan is an integral part of the Strategy as its associated document, or instrument for its implementation.

The Trade Facilitation Strategy defines a strategic goal foreseeing that by 31 December 2022 the time required to complete the import, export and transit procedures will be reduced by at least 50% and the related costs by 20%. The achievement of this **strategic goal** will depend on the realization of five **operational goals**, whose dynamics and degree of realization will be measured using **performance indicators**. For each operational goal, a set of **measures** with associated **indicators** for monitoring and assessing the degree of fulfillment is specified.

The Action Plan identifies the **activities** to be undertaken by the competent institutions within the time limits specified, in order to achieve a certain **result** that contributes to the realization of the measure. For each activity, funding sources are indicated, in the form of regular budget funds or the need for international sources of funding. Also, activities that are being realized or agreed to be realized in cooperation with international partner institutions are indicated.

The baseline values of (performance) indicators, which could not be established at the time of the Strategy development, will be established within initial analytical activities for the implementation of the Strategy. For each indicator, "implementation year" refers to the period up to 31 December of the year indicated.

The Action Plan will be revised and possibly amended biannually, in order to ensure the effective implementation of the goals set out in the Trade Facilitation Strategy 2018-2022.



OPERATIONAL GOAL 1 – IMPROVE TRANSPARENCY AND ACCESS TO TRADE-RELATED INFORMATION

OPERATIONAL GOAL 1 IMPROVE TRANSPARENCY AND ACCESS TO TRADE-RELATED INFORMATION

GOAL PERFORMANCE INDICATOR		Baseline		Target		Deadline	
1. <i>Level of satisfaction with information published on the internet by or for competent authorities in terms of accuracy, usefulness, currency, reliability, etc. (based on periodic stakeholder survey/questionnaire or other external monitoring mechanism).</i>		To be established		70%		31. December 2020.	
2. <i>Level of satisfaction with trade facilitation enquiry points in terms of accuracy, usefulness, currency, reliability, response times etc. (based on periodic stakeholder survey/questionnaire or other external monitoring mechanism).</i>		To be established		70%		31. December 2019.	
MEASURE 1.1. INCREASE AVAILABILITY AND QUALITY OF INFORMATION							
Government competent authorities will publish and keep regularly updated, information and forms concerning import, export and transit requirements, in compliance with the TFA and the CEFTA AP 5.							
INDICATOR	VALUE		TIMEFRAME		OUTCOME		
	Start	Target	Start year	End year			
1. Percentage of information published pursuant to Articles 1.1. and 1.2. of the Trade Facilitation Agreement and CEFTA AP 5;	To be established	100%	Article 1.1 and CEFTA AP5.: 2018	Article 1.1 and CEFTA AP 5: 2019	All information required to be published under TFA article 1.1 and CEFTA AP 5 is easily accessible on the websites of the relevant government competent authorities, including description of procedures for importation, exportation, and transit, procedures for appeal or review, required forms and documents, etc.		
			Article 1.2 and CEFTA AP5.: 2018	Article 1.2 and CEFTA AP5.: 2020			
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT	
		LEAD	PARTNER				
1.1.1.	Prepare an analysis of the current situation – information published on the websites of the competent authorities, current capabilities and practices of authorities with regard to website publication, and recommend any improvements necessary to ensure TFA and AP5 information is timely and easily accessible;	NTFC	Competent authorities, Private sector associations	IV Q 2018	Regular budget funds.	An analysis of the current situation is prepared and recommendations for improvement have been provided.	



OPERATIONAL GOAL 1 – IMPROVE TRANSPARENCY AND ACCESS TO TRADE-RELATED INFORMATION

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
1.1.2.	Designate and mandate an office and/or person(s) within each competent authority to carry out the publication obligations on behalf of the authority, and inform the NTFC;	Competent authorities				An institutional framework for the publication of information in electronic form has been established
1.1.3.	Prepare and adopt a procedure that will specify the types of trade information to be published and the style/manner of presentation, define processes to collect, compile and otherwise prepare documents for publication, including preparation of an English-language version, provide for periodical internal monitoring and evaluation of the existing situation in order to ensure that the published information is accurate, relevant and timely published and updated, determine (address and clarify) the issues of legal validity of information published on the Internet and determine the methodology and method of performing external evaluation (survey, etc.) of satisfaction with the published information;	NTFC	Competent authorities	III Q 2019	Regular budget funds. Financial support for translation of information referred to in art 1.2 into one of the official languages of the WTO.	Necessary procedures for publication have been established.
1.1.4.	Prepare and publish information under TFA article 1.1;	Competent authorities		IV Q 2019	Regular budget funds.	Information under TFA article 1.1. is published on the websites of the relevant government competent authorities.
1.1.5.	Prepare and publish information under TFA article 1.2;	Competent authorities		IV Q 2020	Regular budget funds.	Information under TFA article 1.2. is published on the websites of the relevant government competent authorities.



OPERATIONAL GOAL 1 – IMPROVE TRANSPARENCY AND ACCESS TO TRADE-RELATED INFORMATION

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
1.1.6.	Identify the needs for engaging an additional number of employees, with an emphasis on the FSVPA	FSVPA	Competent authorities	III Q 2019	Additional budget funds in the case of hiring new employees.	Administrative capacities for implementation of the measure have been enhanced
1.1.6.	Identify training needs and target group and design and implement training programs;	NTFC	Competent authorities, Private sector associations	III Q 2019 & continuously	Regular budget funds. Assistance and support for trainings and capacity building for drafting and updating practical guides for import/export/transit and appeal procedures and other assistance and support for trainings and capacity building;	



OPERATIONAL GOAL 1 – IMPROVE TRANSPARENCY AND ACCESS TO TRADE-RELATED INFORMATION

MEASURE 1.2. ESTABLISH ENQUIRY POINTS

Each government competent authority will establish an enquiry or contact point to respond to economic operator's questions about import, export or transit requirements and provide copies of required forms and documents, in accordance with the relevant provisions of the TFA.

INDICATOR	VALUE		TIMEFRAME		OUTCOME	
	Start	Target	Start year	End year		
1. Percentage of responses to relevant inquiries provided by the enquiry points;	0	90%	2019	2020	An operating enquiry point is established within each competent authority to respond to queries concerning requirements for import, export and transit and to provide copies of required forms and documents.	
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
1.2.1.	Assess current capabilities and practices of competent authorities with regard to operation of a trade enquiry point and recommend improvements in accordance with the relevant provisions of the TFA. The analysis shall identify potential users of national enquiry point and their common information needs;	NTFC	Competent authorities	I Q 2019	Regular budget funds. Technical assistance and support for establishment of the "enquiry point(s)"; and defining the legal framework and getting acquainted with examples of good practice in this field;	An analysis of the current situation is prepared and recommendations have been provided.
1.2.2.	Define the legal framework for establishing contact points and designate and mandate an office and/or person(s) within each competent authority to carry out the enquiry point obligations on behalf of the authority;			II Q 2019		A legal and institutional framework for enquiry points has been established
1.2.3.	Adopt standard procedures defining the work processes and operation of the trade-information enquiry point within each competent authority (i.e., standards for processing inquiries, including required response times; standard templates and forms; modes of communication; collection and publication of answers to FAQ's, etc.)	NTFC	Competent authorities	III Q 2019	Regular budget funds. Technical assistance and support for defining operational procedures, modalities of cooperation and exchange of information among competent authorities;	Procedures and work processes are defined for operation of the enquiry point(s).
1.2.4.	Establish a mechanism for periodical internal monitoring and evaluation of the contact points operation, and determine the methodology and method of conducting external evaluation (survey, etc.) of the work of contact points;	NTFC	Competent authorities	III Q 2019		



OPERATIONAL GOAL 1 – IMPROVE TRANSPARENCY AND ACCESS TO TRADE-RELATED INFORMATION

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
1.2.5.	Identify training needs and target group (both public and private sector) and design and implement training programs;	Competent authorities		III Q 2019 & continuously	Regular budget funds. Assistance and support for trainings and capacity building for the "enquiry point(s)" staff;	Administrative capacities for operation of the enquiry point(s) have been enhanced.



OPERATIONAL GOAL 2 – ALIGNMENT AND RATIONALIZATION OF FORMALITIES, DOCUMENTS AND FEES

OPERATIONAL GOAL 2 ALIGNMENT AND RATIONALIZATION OF FORMALITIES DOCUMENTS AND FEES

GOAL PERFORMANCE INDICATOR	Baseline	Target	Deadline
<i>1. Degree of alignment of national import, export, and transit formalities and documentation required by customs, in relation to the relevant EU requirements.</i>	Partially aligned	Fully aligned	31. December 2022.
<i>2. Degree of alignment of national import, export, and transit formalities and documentation required by food safety authorities, in relation to the relevant EU requirements.</i>	Partially aligned	Fully aligned	31. December 2022.
<i>3. Fees and charges imposed on or in connection with the import, export and transit of goods are simplified, consolidated and / or eliminated to the extent consistent with the relevant EU requirements.</i>	To be established	- 15%	31. December 2020.

MEASURE 2.1. SIMPLIFY AND HARMONIZE FORMALITIES AND DOCUMENTATION REQUIREMENTS

Every second year after 2018 (the year envisaged for the entry into force of CEFTA AP 5), the competent authorities shall analyze their procedures and documents necessary for the import, export and transit of goods and implement recommendations for their harmonization, simplification and reduction on the basis of criteria and in the manner foreseen by CEFTA AP 5.

INDICATOR	VALUE		TIMEFRAME		OUTCOME
	Start	Target	Start year	End year	
1. Percentage of documents that have been harmonized simplified and/or eliminated.	To be established	Harmonized with EU requirements	2018	2022	Based on criteria and procedures established under CEFTA AP 5, the competent authorities have implemented recommendations for harmonization, simplification and reduction of formalities and documentation related to import, export and transit of goods in order to comply with EU requirements.

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
2.1.1.	Make a list of all procedures and supporting documents in the cross-border movement of goods, carry out analysis and comparison with EU standards and propose measures for improvements, in compliance with EU requirements;	NTFC	Competent authorities, Private sector associations a	IV Q 2019	Regular budget funds. Envisaged in the EU project "Supporting Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with	An analysis of procedures and supporting documents has been fully completed and proposals for simplification and rationalization of



OPERATIONAL GOAL 2 – ALIGNMENT AND RATIONALIZATION OF FORMALITIES, DOCUMENTS AND FEES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
					ITC (the project relates to the sectors of vegetables, iron and steel).	formalities and documents have been provided.
2.1.2.	Harmonize the procedures and methodology of the competent authorities for the analysis of documentation and formalities with review procedures issued by the CEFTA Joint Committee in accordance with CEFTA AP 5;	Competent authorities		IV Q 2019		The procedures for the analysis of formalities and documentation have been harmonized.
2.1.3.	Develop and publish manuals that will provide guidance to the competent authorities to conduct an analysis of trade related existing and proposed formalities and documentation requirements in cross- border trade;	NTFC	Competent authorities, Private sector associations		Regular budget funds. Envisaged in the EU project "Supporting Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with ITC (the project relates to the sectors of vegetables, iron and steel).	Instructions for the analysis of formalities and documentation have been prepared.
2.1.4.	Submit the proposed recommendations for alignment, simplification and reduction of formalities and documentation to the Government for consideration;	NTFC	Competent authorities, Private sector associations	I Q 2020	Regular budget funds.	The proposed conclusions for alignment, simplification and reduction of formalities and documentation have been adopted.
2.1.5.	Harmonize the national legislation in accordance with the recommendations and conclusions of the Government on harmonization, simplification and reduction of formalities and documentation.	Competent authorities	Private sector associations	IV Q 2022	Regular budget funds. Technical assistance required.	The legislation providing for harmonization, simplification and reduction of



OPERATIONAL GOAL 2 – ALIGNMENT AND RATIONALIZATION OF FORMALITIES, DOCUMENTS AND FEES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
						formalities and documentation has been adopted.
2.1.6.	Identify training needs and target group and design and implement training programs;	Competent authorities	Private sector associations	IV Q 2019 & continuously	Regular budget funds. Envisaged in the EU project "Supporting Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with ITC (the project relates to the sectors of vegetables, iron and steel).	Administrative capacities for implementation of the measure have been enhanced.



OPERATIONAL GOAL 2 – ALIGNMENT AND RATIONALIZATION OF FORMALITIES, DOCUMENTS AND FEES

MEASURE 2.2. REGULAR REVIEW OF NUMBER/DIVERSITY OF FEES AND CHARGES

The Ministry of Finance, in cooperation with the relevant institutions, shall annually review fees and charges imposed on or in connection with import, export or transit of goods to reduce their number and diversity, where practicable, and make a recommendation to the government, to the extent possible.

INDICATOR		VALUE		TIMEFRAME		OUTCOME		
		Start	Target	Start year	End year			
Frequency of reviewing fees and charges to reduce their number and type.		No review obligation has been established.	Annually	2018	December 31, every year	Annual review of fees and charges in order to reduce their number and type.		
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT		
		LEAD	PARTNER					
2.2.1.	Include in draft set of conclusions (for adoption by government with Trade Facilitation Strategy) the requirement that the Ministry of Finance, in cooperation with competent authorities, undertake an annual review of fees and charges on imports and exports for the purposes set out in the TFA and CEFTA AP 5, in accordance with the EU requirements;	Ministry of finance	Competent authorities, Private sector associations	I Q 2018	Regular budget funds.	The legal base has been established		
2.2.2.	Make a list of all fees and charges imposed on the import and export of goods that are prescribed by law or applied in practice, conduct an analysis and comparison with EU standards and propose measures for simplification, consolidation and elimination, where practicable, in compliance with EU requirements;	Ministry of finance	Competent authorities, Private sector associations	II Q 2019	Regular budget funds. Envisaged in the EU project "Supporting Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with ITC (the project relates to the sectors of vegetables, iron and steel). TFSP IFC expressed readiness to provide additional technical support.	Review and analysis have been prepared and recommendations made in accordance with EU requirements.		



OPERATIONAL GOAL 2 – ALIGNMENT AND RATIONALIZATION OF FORMALITIES, DOCUMENTS AND FEES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
2.2.3.	Train relevant staff on review and techniques for simplification, consolidation and reduction with a view to reducing their number and diversity, in compliance with EU requirements;	NTFC	Competent authorities	IV Q 2019	Regular budget funds. Envisaged in the EU project "Supporting Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with ITC (the project relates to the sectors of vegetables, iron and steel). Expressed readiness of TFSP IFC to provide additional technical assistance.	Administrative capacities for implementation of the measure have been enhanced.
2.2.4.	Submit the proposed recommendations for simplification, consolidation and reduction of the number and type of fees and charges to the Government for consideration;	Ministry of finance		I Q 2020	Regular budget funds.	The proposed conclusions for simplification, consolidation and reduction of the number and type of fees and charges have been adopted.
2.2.5.	Provide a single list of all taxes and fees related to the export, import and transit of goods to the CEFTA Secretariat and annually submit an updated list of fees and charges;	NTFC	Competent authorities, Private sector associations	IV Q 2019 & continuously	Regular budget funds.	A system of communication with the CEFTA Secretariat has been established.



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

OPERATIONAL GOAL 3 IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

GOAL PERFORMANCE INDICATOR			Baseline	Target	Deadline	
1. <i>Alignment of procedures for simplified and expedited release of goods with EU legislation and relevant EU requirements.</i>			Significantly non-aligned	Fully aligned	31. December 2022.	
MEASURE 3.1. IMPLEMENT REGULAR TIME RELEASE STUDY						
Beginning 2019, and every 3 years thereafter, the Customs Administration measures the average release time for import, export and transit goods and publishes the results on its website (the study is completed in June and the results are published by December of the same year).						
INDICATOR	VALUE		TIMEFRAME		OUTCOME	
	Start	Target	Start year	End year		
1. Time Release Studies will be carried out and published in 2019 and 2022.	Study 2016.	Study carried out and published	2019	2019	The average release time is measured regularly, based on studies that are carried out and published in 2019 and 2022, using the Time Release Study 2016 as a baseline.	
		Study carried out and published	2022	2022		
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.1.1.	The proposal for the conclusions to be adopted by the Government with the Strategy has to include the requirements that as of 2019, every third year, a Time Release Study shall be conducted and published in order to monitor the implementation of this Strategy;	Ministry of finance	Competent authorities, Private sector associations	I Q 2018	Regular budget funds.	A legal framework for the regular implementation and publication of TRS has been established.
3.1.2.	Establish inter agency working group to prepare and implement the study in 2019 and 2022.	Ministry of finance	Competent authorities, Private sector associations	III Q 2018	Regular budget funds.	Institutional framework that enables regular implementation and publication of



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
						a Time Release Study has been established
3.1.3.	Develop procedures for carrying out a regular time release study and publication of results, including designation of roles and responsibilities;	MCA/Permanent working group	Competent authorities, Private sector associations	IV Q 2018	Regular budget funds.	Procedures for carrying out a Time Release Study on a periodic basis and publishing have been established
3.1.4.	Review the questionnaires used in the initial measurement carried out in 2016 to determine whether any additional questions that are relevant for assessing the performance of the Strategy implementation are required					
3.1.5.	Identify training needs and target groups and design and implement training programs; including test measurement;	MCA/Permanent working group	Competent authorities, Private sector associations	I Q 2019 & continuously	Regular budget funds.	Administrative capacity for implementing the measure has been improved
3.1.6.	Carry out and publish Time release study 2019;	MCA/Permanent working group	Competent authorities, Private sector associations	II - IV Q 2019	Regular budget funds. IFC donor support provided through the WBG TFS Program.	Time release study 2019 carried out and published
3.1.7.	Carry out and publish Time release study 2022;	MCA/Permanent working group	Competent authorities, Private sector associations	II - IV Q 2022	Regular budget funds.	Time release study 2022 carried out and published



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

MEASURE 3.2. EXPAND USE OF SIMPLIFIED PROCEDURES

The Customs Administration, in coordination with the Food Safety, Veterinary and Phytosanitary Authority and business associations, will develop and implement programs to increase the use of simplified import and export procedures by economic operators.

INDICATOR	VALUE		TIMEFRAME		OUTCOME	
	Start	Target	Start year	End year		
1. Percentage of declarations processed within simplified procedures in relation to the total number of declarations.	2 %	min 40%	2018	2020	At least 40 percent of total declarations are made under simplified procedures.	
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.2.1.	Establish inter agency working group to expand the use of simplified procedures;	Ministry of finance	MCA, FSVPA, other competent authorities	I Q 2018	Regular budget funds.	An institutional framework has been improved
3.2.2.	Identify barriers and constraints that limit the wider use of simplified customs procedures by economic operators and recommend measures that will expand the use of such procedures;	Chamber of economy	MCA, FSVPA, Private sector associations	II Q 2018	Regular budget funds.	Barriers that limit the wider use of simplified customs procedures by economic operators have been identified and recommendations prepared.



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.2.3.	Adopt and publish instructions for the implementation of simplified procedures and prepare guidelines for completing the self-assessment questionnaire;	MCA	FSVPA	II Q 2018	Regular budget funds. Within the current project, which is implemented through the WBG TFSP Program in co-operation with IFC.	The legal framework for the implementation of simplified procedures has been improved.
3.2.4.	Upgrade CIS functionalities required for the full implementation of simplified procedures			III Q 2018	Regular budget funds. Requires additional resources of economic operators to harmonize information systems in accordance with simplification requirements. Within the current project, which is implemented, through the WBG TFS Program, in cooperation with IFC.	CIS functionalities have been upgraded
3.2.5.	Conduct training of authorized inspecting officers on the method of carrying out risk assessment of economic operators that apply for the authorization for simplified procedures, as well as on the risk assessments from the aspect of protecting the health of people, animals and plants in relation to the type of goods that entities operate with;	FSVPA	MCA	II Q 2018 & continuously	Regular budget funds. Within the current project, which is implemented, through the WBG TFS Program, in cooperation with IFC.	Administrative capacity for implementing the measure has been improved
3.2.6.	Train customs officers to carry out pre-authorization and post clearance audit of economic operators who have been granted simplified procedures, including practical training with on-site visits to selected economic operators;	MCA				



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

MEASURE 3.3. FULL IMPLEMENTATION OF THE AUTHORIZED ECONOMIC OPERATOR PROGRAM							
The Customs Administration will implement an AEO program that is fully in line with the criteria provided by the relevant legislation of the European Union.							
INDICATOR		VALUE		TIMEFRAME		OUTCOME	
		Start	Target	Start year	End year		
1. Degree of alignment of the AEO program of Montenegro with EU criteria;		Significantly non-aligned	Fully aligned	2018	2020	National AEO program is fully in line with the EU legislation	
2. The percentage of import/export declarations submitted by economic operators having the AEO status in relation to the total number of import/export declarations.		0%	min 20%	2020	2022	At least 20% of total import and export declarations are made by economic operators who have AEO status.	
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT	
		LEAD	PARTNER				
3.3.1.	Submit the Proposal for the Decree on conditions for approval of the AEO status in the customs territory of Montenegro to the Government for adoption;	Ministry of finance	MCA	II Q 2018	Regular budget funds.	The Decree on conditions for approval of the AEO status in the customs territory of Montenegro has been adopted.	
3.3.2.	Prepare and harmonize the Implementation Plan for the AEO Program; ¹	MCA	FSVPA	IV Q 2018	Regular budget funds. Within the current project, which is implemented	Operational guidelines for the AEO program implementation	

¹ With respect to regional mutual recognition of AEO certificates, support will be provided through the EU Project "Support for Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with ITC.



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.3.3.	Adopt and publish: <ul style="list-style-type: none"> • instructions for operation of AEO program; • AEO guidelines (general information, AEO criteria, application and authorization process, management of the authorization), including self-assessment questionnaire and explanatory notes for AEO-self-assessment questionnaire, threats, risks and possible solution; • required forms; • an awareness-raising program and communication plan to promote AEO program 	MCA	FSVPA	I Q 2019	through the WBG TFSP program in co-operation with IFC, and GIZ	have been prepared.
3.3.4.	Assess CIS capabilities to support implementation of the AEO Program and provide recommendations for upgrading CIS (technical specification, development, testing and release into production);	MCA		I Q 2019 - III Q 2019	Additional budget funds required. Within the current project, which is implemented through the WBG TFSP program in co-operation with IFC, and GIZ	CIS is upgraded to support AEO system
3.3.5.	Implement recommendations for upgrading CIS to support the full implementation of the AEO program;	MCA	FSVPA	IV Q 2021	Additional budget funds needed. Identify potential donor support options.	
3.3.6.	Implement training programs of: <ul style="list-style-type: none"> • Economic operators on AEO implementation; • Food safety inspectors officers on the method of carrying out risk assessment of economic operators that apply for the AEO status, as well as on the risk assessments from the aspect of protecting the health of people, animals and plants in relation to the type of goods that entities operate with; • customs officers on carrying out the preauthorization and post clearance audits of AEOs; 	MCA	FSVPA	II Q 2019 & continuously	Regular budget funds. Within the current project, which is implemented, through the WBG TFS Program, in cooperation with IFC.	Administrative capacity for implementing the measure have been improved.



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

MEASURE 3.4. IMPLEMENT PRE-ARRIVAL PROCESSING PROCEDURES

The Customs Administration and the Food Safety, Veterinary and Phytosanitary Authority will accept and process data and documents required for clearance and release of imported goods prior to arrival of the goods.

INDICATOR	VALUE		TIMEFRAME		OUTCOME	
	Start	Target	Start year	End year		
1. Percentage of electronic processing of CED and CVED by the FSVPA;	0	100%	2019	2022	The Food Safety Authority will fully implement the electronic CVED and CED and other prescribed certificates and documents.	
2. Percentage of implementation of import / export security summary declarations	0	100%	2019	2022	Entry/exit summary declarations for safety and security purposes are made to Customs prior to arrival of all imported goods in accordance with, and subject to such exceptions as provided in, legislation.	
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.4.1.	Prepare an analysis of the national legislation for the full implementation of the CVED & CED, which will provide for the pre-arrival notification of the consignment and eliminate the requirement to apply for a consignment inspection and issue a report on the completed consignment inspection and provide recommendations for improvement, in line with relevant EU legislation;	FSVPA		II Q 2019	Regular budget funds. Technical assistance required. Consider opportunities for providing pre-accession assistance funds.	Analysis and recommendations for implementing the procedures for submitting the declaration before the arrival of the goods has been prepared
3.4.2.	Prepare an analysis of the current situation (including legal framework), identify barriers and provide recommendations for implementation of pre-arrival processing;	MCA		I Q 2020	Regular budget funds. Technical assistance required. Consider opportunities for providing pre-accession assistance funds.	



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.4.3.	Adopt and publish instructions for implementation of entry/exit summary declaration submission and processing;	MCA		IV Q 2020	Regular budget funds.	Operational procedures for submitting declarations prior to the arrival of goods have been established
3.4.4.	Design and implement any changes or extensions to customs processing systems required to implement entry/exit summary declarations;	MCA	Private sector associations	II Q 2022	Regular budget funds. Technical assistance required. Consider opportunities for providing pre-accession assistance funds.	IT support for submitting declarations before the arrival of goods has been provided.
3.4.5.	Provide technical assumptions and implement electronic submission of the CVED & CED;	FSVPA	Private sector associations	III Q 2022	Regular budget funds. Technical assistance required. Consider opportunities for providing pre-accession assistance funds.	
3.4.6.	Access to TRACES system;					
3.4.7.	Identify training/information needs and the target group and design and implement training programs;	MCA	Competent authorities, Private sector associations	IV Q 2019 & continuously	Regular budget funds. Technical assistance required. Consider opportunities for providing pre-accession assistance funds.	Administrative capacity for implementing the measure have been improved.



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

MEASURE 3.5. EXPEDITE CONTROL AND CLEARING OF PERISHABLE GOODS

The Customs Administration and the Food Safety, Veterinary and Phytosanitary Authority will implement measures that give priority to perishable goods and enable expedite control and clearance of such goods.

INDICATOR	VALUE		TIMEFRAME		OUTCOME	
	Start	Target	Start year	End year		
1. Average time required to complete all formalities for the customs clearance of perishable goods.	<u>Time release study 2016:</u> 4h waiting + 15min processing for goods subject to phytosanitary control; 4h waiting + 12min processing for goods subject to veterinary control; 4h waiting + 52min processing for goods subject to controls in the field of food safety;	- 30%	2018	2021	Average time required to complete all formalities for the customs clearance of perishable goods –on border crossing points and inland terminals have been reduced by 30%.	
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.5.1.	Assess existing conditions affecting the speed of release of imported perishable goods at border posts and inland terminals (including legal acts, operational procedures, coordination/cooperation of authorities, infrastructure, ICT, data exchange, etc.) and make recommendations to the National Trade Facilitation Committee for measures to simplify and expedite release of such goods ;	Chamber of economy	MCA/ FSVPA, Border police, Private sector associations	IV Q 2018	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	An analysis with recommendations for expedited release of perishable goods has been prepared



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
3.5.2.	Conduct a review of relevant legislation and procedures of the competent border authorities and make recommendations for improvements, if any, to enable expedited control and release of imported perishable goods;	FSVPA	Ministry of finance , MCA, Border police, Private sector associations	IV Q 2019	Regular budget funds. Technical assistance and support for changes / amendments to the legal provisions and procedures for expedite release of perishable goods into free circulation; There is a willingness to provide technical assistance by IFC, through the WBG TFSP	
3.5.3.	Develop and adopt procedures that: <ul style="list-style-type: none"> • allow release within shortest possible time; • provide for release, where appropriate, outside authorities normal business hours; • give priority to such goods when scheduling examinations; • Require authorities to give a written explanation to the importer, on request, when there is a significant delay in the release of the goods. 	FSVPA	MCA, Competent authorities	IV Q 2019	Regular budget funds. Technical assistance and support for: <ul style="list-style-type: none"> • changing/adapting legal provisions and procedures for the handling and expedited release of perishable goods; 	The legal system for expedited clearance of perishable goods has been established.
3.5.4.	Redefine existing formal inter-agency agreements and operational instructions to ensure cooperation and coordination of border authorities in relation to the control and release of perishable goods into free circulation as priority goods;	NTFC	Competent authorities	II Q 2020	<ul style="list-style-type: none"> • defining and establishing formal inter-agency agreements, operational guidelines or standards in 	



OPERATIONAL GOAL 3 – IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCEDURES

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
					<p>order to ensure the cooperation and coordination of border authorities regarding the inspection and release of perishable goods as priority goods;</p> <p>There is a willingness to provide technical assistance by IFC, through the WBG TFSP</p>	
3.5.5.	Review of Customs Information System and make recommendations for improvements, if any, to enable expedited control and release of imported perishable goods;	MCA		III Q 2021	Additional budget funds needed. Technical IT and financial assistance and support for upgrading CIS in order to expedite clearance of perishable goods.	Information support for expedited release of perishable goods has been established.
3.5.6.	Identify training needs and design and implement training programs;	Competent border authorities	Chamber of economy	IV Q 2019 & continuously	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	Administrative capacity for implementing the measure have been improved.



OPERATIONAL GOAL 4 – STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

OPERATIONAL GOAL 4 STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

GOAL PERFORMANCE INDICATOR	Baseline	Target	Deadline
1. <i>Effectiveness of the food safety risk management system in relation to the effectiveness of food safety systems in comparable EU Member States.</i>	To be established	Fully equivalent to food safety systems in comparable EU Member States.	31. December 2022.
2. <i>Effectiveness of the customs risk management system in relation to the effectiveness of comparable EU Member States' systems.</i>	To be established	Fully equivalent to customs systems in comparable EU Member States.	31. December 2020.

MEASURE 4.1. FSVPA IMPLEMENTATION OF RISK MANAGEMENT SYSTEM

The Food Safety, Veterinary and Phytosanitary Authority will fully implement a risk management system for inspection of imported goods in accordance with requirements of CEFTA Additional Protocol 5.

INDICATOR	VALUE		TIMEFRAME		OUTCOME
	Start	Target	Start year	End year	
1. Percentage of registered irregularities in relation to the percentage of documentary checks and physical inspections, including sampling	To be established	Equivalence with EU systems	2019	2022	The effectiveness of the risk management system in the FSVPA is equivalent to food safety systems in comparable EU Member States as indicated by the percentage of documentary and physical controls on imported and exported goods, including sampling, and the percentage of registered irregularities of inspected consignments.

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.1.1.	Prepare an analysis of the current situation and make recommendations for improvement to ensure that Food Safety, Veterinary and Phytosanitary Authority official controls on imported goods are conducted at an appropriate frequency depending on risk, consistent with the applicable EU legislation;	FSVPA		I Q 2019	Regular budget funds. Envisaged in the EU project "Supporting Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with ITC.	An analysis and recommendations have been prepared for improving the risk management system.



OPERATIONAL GOAL 4 – STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.1.2.	Assess Food Safety Authority's system of issuing notifications or guidance to its concerned authorities for enhancing the level of controls or inspections at the border in respect of foods, beverages, or feedstuffs, and make recommendations for alignment to TFA and CEFTA AP 5 disciplines;	FSVPA		II Q 2019	Regular budget funds.	Analysis and recommendations for improvement of the notification system have been prepared.
4.1.3.	Develop and adopt strategic risk management framework, organizational structure, operational procedures and/or instructions as necessary for effective implementation of risk-based controls, including documented procedures and mechanisms to verify continuously that control actions are effective and consistent and that corrective actions taken when shortcomings are identified;	FSVPA		III Q 2020	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	A conceptual, methodological and legal framework for risk management has been established
4.1.4.	Establish an annual and multi-annual control plan to ensure that official controls are risk- based and carried out in an efficient manner;	FSVPA		IV Q 2019	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	Control plans based on risk have been adopted.
4.1.5.	Implement: <ul style="list-style-type: none"> • Revision of indicators for risk identification; • Analysis and categorization / classification of risks, in terms of their likelihood and consequences; • revision of risk profiles and risks prioritization; • Methodical introduction of an effective risk-based inspection (sampling) program. 	FSVPA		II Q 2020	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP.	Risk assessment system has been established.



OPERATIONAL GOAL 4 – STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.1.6.	Establish an early warning and notification plan in the case of an accident: Define accidents, define alerting and notification method and make a plan;	FSVPA		II Q 2020	Regular budget funds.	Warning and notification plans in the case of accident have been established
4.1.7.	Establish: <ul style="list-style-type: none"> • A fully operational mechanism for regularly obtaining feedback from local units; • a formal system for assessing the effectiveness of the risk profile (together with feedback on control results) that will provide an assessment and a continuous evaluation of existing risk profiles; 	FSVPA		IV Q 2020	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	A system that enables measurement and evaluation of the effectiveness of an existing risk management system has been established
4.1.8.	Create technical (informational and communication) assumptions for direct data exchange including access to RASFF, ADNS and EUROPHYT databases SIS	FSVPA		I Q 2021	Technical assistance for IT applications	IT support for the alarm system has been established
4.1.9.	Identify training/information needs and the target group and design and implement training programs			I Q 2021 & continuously		Administrative capacity for implementing the measure have been improved.



OPERATIONAL GOAL 4 – STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

MEASURE 4.2. IMPROVE CUSTOMS RISK MANAGEMENT SYSTEM

The Customs Administration will implement an effective and fully functional risk management system, which will ensure the identification, analysis, assessment and treatment of risks and proper measures to be taken.

INDICATOR	VALUE		TIMEFRAME		OUTCOME	
	Start	Target	Start year	End year		
1. Percentage of registered irregularities in relation to the percentage of documentary and physical controls.	To be established	Equivalence with EU systems	2018	2022	The efficiency of the Customs Administration's risk management system is equivalent to those of EU customs administrations as indicated by the percentage of documentary and physical controls on imported and exported goods and the percentage of registered irregularities of inspected consignments	
2. Percentage of irregularities of consignments on the green channel recorded through post clearance audit.	To be established	No major infringements are found in 500 green channel declarations selected by the MCA for annual post clearance audit	2018	2022	No major infringements are found in 500 green channel declarations selected by the Customs Administration for annual post clearance audit	
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.2.1.	Ensure that an orderly feedback mechanism from local units has been established and fully implemented	MCA		IV Q 2018	Regular budget funds.	A system that enables measurement and evaluation of the effectiveness of an existing risk management system has been established
4.2.2.	Ensure that the risk management electronic system can systematically match entries that have been tagged against offense reports or intelligence holdings;					
4.2.3.	Establish a formal system for assessing the effectiveness of the risk profile (together with feedback on control results) that will provide an assessment and a continuous evaluation of existing risk profiles;					



OPERATIONAL GOAL 4 – STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

4.2.4.	Identify training needs to enhance capabilities of Customs Administration staff in implementation of risk management system and design and implement training programs	MCA		I Q 2018 & continuously	Regular budget funds. Envisaged in the EU project "Supporting Trade Facilitation between CEFTA Parties" implemented by GIZ in cooperation with ITC.	Administrative capacity for implementing the measure have been improved.
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MEASURE 4.3. EXPAND CUSTOMS POST-CLEARANCE AUDIT

The Customs Administration will further develop and extend its use of post-clearance audit for compliance with customs and related laws and regulations with the view of expediting the release of goods, in accordance with the relevant requirements of the TFA and CEFTA Additional Protocol 5.

INDICATOR	VALUE		TIMEFRAME		OUTCOME
	Start	Target	Start year	End year	
1. Percentage of import transactions designated for release through post clearance audit (blue channel);	To be established	40%	2018	2022	The percentage of import transactions selected by Customs for release under the blue channel (or release without examination subject to post-release verification) increases by 5 percent each year from 2018



OPERATIONAL GOAL 4 – STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.3.1.	Acquire appropriate software tools to support customs auditors' work (e.g., standard auditor support software with document management system, workflow management, knowledge basis, etc.);	MCA		IV Q 2019	Additional budget funds needed. Technical and financial donor support required	IT support for implementation of PCA has been established
4.3.2.	Implement an IT application for direct linking of the Post-Clearance Audit Department and the Risk Management for the purpose of drafting annual and extraordinary control plans;	MCA				



OPERATIONAL GOAL 4 – STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS

4.3.3.	Enhance capabilities of PCA staff in in accounting and auditing techniques through training programs	MCA		I Q 2018 & continuously	Regular funds.	budget	Administrative capacity for implementing the measure have been improved.
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MEASURE 4.4. COORDINATE THE ACTIVITIES OF COMPETENT BORDER AUTHORITIES

The Customs Administration, the Food Safety, Veterinary and Phytosanitary Authority, and the Border Police will:

- a) *adapt and align their working days and hours at all border posts, with each other and cross border counterparts, to meet the reasonable needs of the trading community and to ensure a smooth flow of traffic and the rapid moment of time sensitive or perishable goods;***
- b) *recruit the required number of inspectors to meet the justified needs of the trade community and ensure a smooth and fast flow of goods;***
- c) *fully integrate and streamline their respective border procedures and formalities related to import, export and transit goods to facilitate trade and to eliminate duplication of requirements and unnecessary time delays; and***
- d) *coordinate border controls related to import, export and transit goods, as provided in CEFTA AP 5.***



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

INDICATOR		VALUE		TIMEFRAME		OUTCOME
		Start	Target	Start year	End year	
1. Aligned working hours of border authorities - at border crossings and at inland terminals that participate significantly in international goods traffic;		To be established	Aligned with the needs of the business community	2019	2021	Border authorities' working days/times are aligned at those border offices and inland terminals that have a significant participation in international trade operations and to the extent required to meet the needs of the business community.
2. Percentage of joint controls in relation to the total number of goods controls.		To be established	20%	2020	2022	Border authorities coordinate and cooperate in the implementation of border controls of goods and perform joint controls of goods as foreseen in CEFTA DP 5;
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.4.1.	Prepare an analysis of the working hours of all competent authorities at border crossings and inland terminals, analysis of the existing MoUs between border authorities and the level of their implementation and identify areas where further cooperation is needed: determine priorities for cooperation and define the method of cooperation;	NTFC in cooperation with the Integrated Border Management Commission	MCA, FSVPA, Border police, Private sector associations	I Q 2019	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	An analysis of the existing situation has been elaborated and recommendations provided
4.4.2.	Conduct mapping and analysis of the business processes of the border authorities for customs clearance;	NTFC in cooperation with the Integrated Border Management Commission	MCA, FSVPA, Border police, Private sector associations	III Q 2019	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	Mapping and analysis of business processes of border authorities have been conducted.



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.4.3.	Prepare an analysis of the current situation and needs in the implementation of the joint risk analysis and joint control system;	MCA	FSVPA, Border police	IV Q 2019	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP.	An analysis has been elaborated and recommendations provided
4.4.4.	Align working hours at border crossings and internal terminals with significant participation in cross-border trade in accordance with the needs of the business community based on the frequency of border crossings and internal customs terminals;	NTFC in cooperation with the Integrated Border Management Commission	MCA, FSVPA, Border police, Private sector associations	II Q 2020	Additional budgetary funds needed in terms of salary planning according to the redistribution of working time. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	Border authorities' working days/times are aligned at those border offices and inland terminals which have a significant participation in international trade operations
4.4.5.	Revise, where necessary, inter-agency cooperation agreements in accordance with the requirements of trade facilitation deriving from TFA in CEFTA AP5, as well as operational procedures, instructions and guidelines for the implementation of inter-agency agreements on co-operation among border authorities;	NTFC in cooperation with the Integrated Border Management Commission	MCA, FSVPA, Border police, Private sector associations	III Q 2020	Regular budget funds. There is a willingness to provide technical assistance by IFC, through the WBG TFSP	The legal framework for coordination and joint implementation of activities has been improved.
4.4.6.	Prepare and regularly update the Procedure Manual in which all procedures and activities will be consolidated and deliver it to all the organizational units that apply these procedures to ensure equal treatment in all organizational units;	Competent authorities		II Q 2021		The Manuals have been prepared and assumptions for uniform application of regulations have been enhanced.



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
4.4.7.	Redeploy human resources and employ an additional number of inspectors in the Administration for Food, Veterinary and Phytosanitary Affairs to meet the justified needs of the trade community and ensure smooth and fast traffic of goods;	FSVPA		IV Q 2019	Additional budget funds are required to plan earnings in accordance with redistribution of working hours.	The administrative capacities of border authorities for co-ordination and joint implementation of activities have been improved.
4.4.8.	Identify training needs for inter-agency cooperation and coordination of activities and design and implement training programs	Competent authorities		IV Q 2019 & continuously	Regular budget funds.	



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

OPERATIONAL GOAL 5 | EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

GOAL PERFORMANCE INDICATOR		Baseline	Target	Deadline	
1. <i>Percentage of import, export and transit transactions that are fully automated (paperless).</i>		To be established	70%	31. December 2022.	
MEASURE 5.1. IMPLEMENT FULLY ELECTRONIC SUBMISSION OF CUSTOMS DOCUMENTS					
The Customs Administration will allow electronic submission of the goods declaration and supporting documents for import, export or transit, without the requirement of a paper copy.					
INDICATOR	VALUE		TIMEFRAME		OUTCOME
	Start	Target	Start year	End year	
1. Percentage of accepted electronic customs declarations without the obligation to submit a paper copy;	40%	100%	2018	2020	Customs accepts electronic goods declaration without requiring presentation of a signed paper copy, except in special situations ² ;
2. Percentage of accepted electronic supporting documents without the obligation to submit a paper copy	0	70%	2020	2022	In performing documentary or physical controls, Customs accepts electronic versions of supporting documents, without requiring paper copy of such supporting documents.

² Special situations will not be included in quantifying the level of realization.



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
5.1.1.	Review and publish procedures, guidelines and instructions, as necessary, to enable submission of goods declaration and supporting documents in electronic form and acceptance of the declaration without presentation of the supporting documents;	MCA	FSVPA	II Q 2020	Regular budget funds.	Procedures for the implementation of paperless trade have been established
5.1.2.	Analyze, design and implement changes to the Customs Information System as necessary to incorporate appropriate authentication measures to allow submission of documents without hand signature; to permit electronic submission of supporting documents or data; and to require submission of supporting documents on request basis only;	MCA		IV Q 2022	Additional budget funds needed. Donor technical and financial support required.	The CIS functionalities to support paperless trade has been upgraded
5.1.3.	Design and implement training programs and public awareness campaign for customs officers and economic operators on Customs Information System changes	MCA		III Q 2022 & continuously	Regular budget funds. Donor technical and financial support required.	Administrative capacity for implementing the measure have been improved.

MEASURE 5.2. IMPLEMENT NEW COMPUTERIZED TRANSIT SYSTEM (NCTS)

The Customs Administration will fully implement New Computerized Transit System (NCTS), Convention on a common transit procedure and Convention on the simplification of formalities in trade in goods (including Single Administrative document), consistent with EU requirements and standards.

INDICATOR	VALUE		TIMEFRAME		OUTCOME
	Start	Target	Start year	End year	
1. Percentage of prepared and processed declarations in the NCTS in relation to the total number of transit declarations.	0	100%	2018	2021	All transit declarations are made and processed on NCTS.

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
5.2.1.	Prepare amendments to the Decree for implementation of the Customs Law, in terms of the provisions related to the implementation of the transit procedure;	Ministry of finance	MCA	II Q 2018	Regular budget funds.	A legal framework for the application of



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
5.2.2.	Refer the Convention on common transit to parliamentary procedures for ratification;	Ministry of finance	MCA	IV Q 2022	Regular budget funds.	the NCTS has been established.
5.2.3.	Prepare and adopt the NCTS Implementation Guide, as well as other operational procedures and necessary instructions;	MCA			Regular budget funds. Technical support provided through the pre-accession support program - IPA 2014.	NCTS Implementation Procedures have been adopted.
5.2.4.	Analyze, design and implement changes to Customs Information System as required to implement the NCTS regime;	MCA		IV Q 2021	Requires additional budgetary funds as participation in pre-accession assistance projects. Technical support provided through the pre-accession support program - IPA 2014.	An information system for the implementation of the NCTS has been established
5.2.5.	Install computer infrastructure or modify the existing ones to meet the requirements of the Convention, /in particular compatibility with the Common Communications Network (CCN2), including: <ul style="list-style-type: none"> • Enabling electronic messaging system on the national, international and external domain, • Creating an NCTS application, which will enable the processing of transit declarations, TIR and ATA carnets, • Introducing electronic submission of transit declarations. 					
5.2.6.	Establish an organizational unit that will maintain the NCTS (Helpdesk) function;	MCA		IV Q 2021	Requires additional national budget funds related to wages for the Help Desk operation	Administrative capacity for implementing the measure have been improved.
5.2.7.	Appoint and notify all other CEFTA members of the national transit coordinator to whom all the questions and proposals of other CEFTA Parties regarding the proper functioning of transit operations may be submitted;					
5.2.8.	Design and implement training programs/public awareness campaign for customs officers and economic operators on requirements of the Common Transit Convention and use of the NCTS system					



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

MEASURE 5.3. DEVELOP THE FOOD SAFETY INFORMATION SYSTEM

The Food Safety, Veterinary and Phytosanitary Authority will develop an automated system to support veterinary, sanitary and phytosanitary inspection officer's border control activities and enable paperless processing of supporting documents for import export and transit of goods subject to SPS requirements, without the requirement of a paper copy.

INDICATOR	VALUE		TIMEFRAME		OUTCOME	
	Start	Target	Start year	End year		
1. Percentage of automated transactions in relation to the total number of transactions of the FSVPA.	0	70%	2019	2022	70 percent of the Food Safety Veterinary and Phytosanitary Authority transactions are fully automated.	
No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
5.3.1.	Carry out preparatory work relating to: <ul style="list-style-type: none"> • Appoint a working group for the project management; • Prepare and adopt the Terms of Reference; • Prepare the Feasibility Study; • Make a decision on financing; • Prepare a Project blueprints, including business requirements and specifications, as well as hardware requirements 	FSVPA	Competent authorities	III Q 2019	Regular budget funds. Technical Assistance for drafting a Feasibility Study and a Project Plan.	A framework for the development of the information system of the Food Safety, Veterinary and Phytosanitary Authority was established
5.3.2.	Procurement of IT equipment (software and hardware) in accordance with modern technical and technological achievements and EU standards;	FSVPA		IV Q 2022	Additional budget funds needed. Technical and financial assistance for the procurement of equipment and system implementation	Information System of the Food Safety, Veterinary and Phytosanitary Authority has been released into production
5.3.3.	Engage the needed staff to administer the system.	FSVPA			Additional budget funds needed.	Administrative capacities for the functioning of the system have been provided.



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
5.3.4.	Identify training/information needs and the target groups and design and implement training programs/public awareness campaign	FSVPA	Competent authorities	I Q 2022 & continuously	Regular budget funds. Technical assistance for conducting training is required.	Administrative capacity for implementing the measure have been improved.

MEASURE 5.4. INITIATE TRADE SINGLE WINDOW PROJECT

A national Trade Single Window Project will be initiated and progressed during the period of this Strategy to enable the technical design and implementation of the system by 2024.

INDICATOR	VALUE		TIMEFRAME		OUTCOME
	Start	Target	Start year	End year	
1. The degree of realization of activities to establish the “Single Window” concept	To be established	Requirements for full implementation by 2024 have been met.	2019	2022	The policy, planning and assessment activities and decisions required to enable the technical design and implementation of the national Single Window by 2024 are completed

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
5.5.1.	Establish Project Management Group made up of senior representatives of the key agencies that would be directly involved in implementing and utilizing the Single Window ;	NTFC	Competent authorities, Private sector associations	II Q 2019	Additional budget funds needed. Assistance and support for raising awareness and understanding on Single Window concept, different its models, development phases, financing possibilities, coordination models, best	An institutional framework for the single window project design has been established
5.5.2.	Establish a Task Force with appropriate technical and managerial representatives of key agencies in order to carry out the organizational and implementation work required for the project;					
5.5.3.	Develop and adopt the Terms of Reference;					



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
					practice examples, etc.;	
5.5.4.	Undertake the Feasibility Study to define: the potential scope of the Single Window, the level and nature of demand, possible scenarios for implementation (including possible phases of implementation), potential for and nature of a pilot implementation, the cost of implementation under the different scenarios, other resources required (human, technical, etc.), potential benefits and risks, time frame, implementation and management strategy;	NTFC	Competent authorities, Private sector associations	IV Q 2021	Additional budget funds needed. Technical and financial assistance and support for the preparation of the Feasibility Study, the possible scenarios, the implementation plan and the development of the business case	A Feasibility Study with implementation option has been undertaken.
5.5.5.	Develop a Business Case for the establishment of a Single Window under each proposed scenario, including an estimate of the initial and operating costs, value of the benefits, sustainability, possible mechanisms for revenue collection and sources of project financing;					
5.5.6.	Review the legal issues, privacy legislation and data protection laws associated with the implementation of a Single Window, including the submission of information by traders, the exchange of information between various governmental authorities and agencies, and issues related to the use of electronic signatures;	NTFC	Competent authorities, Private sector associations	III Q 2022	Additional budget funds needed. Technical, IT and financial assistance and support for creation of an e-platform and acquisition of IT equipment; Technical assistance and support for changing/adapting legal framework in order to introduce and define procedures to support specific features of Single Window;	An analysis of the respective legislative framework has been carried out.
5.5.7.	Review existing technical systems for receiving, storing and exchanging the above information;					An analysis of the technical conditions has been conducted and a technical specification has been prepared.
5.5.8.	Determine overall technical requirements, including specific requirements for additional systems development, interfaces, and determine if existing systems will be able to handle (likely) increases in the volume and flow of data;					
5.5.9.	Examine issues related to the verification and authentication of data;					



OPERATIONAL GOAL 5 – EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE

No.	ACTIVITY	INSTITUTION		DEADLINE	FUNDING SOURCES	OUTPUT
		LEAD	PARTNER			
5.5.10.	Review the existing business processes, set of trade documents in use, and determine whether these need to be aligned, harmonized and/or simplified.				Technical assistance and support for conducting business process analysis and re-engineering business process model ("as is - to be" model);	An analysis of trade documents and data has been conducted and recommendations for improvement have been provided.



CONTENT:



..... 1

IMPLEMENTATION ACTION PLAN FOR THE TRADE FACILITATION STRATEGY 2018 - 2022..... 1

OPERATIONAL GOAL 1 IMPROVE TRANSPARENCY AND ACCESS TO TRADE-RELATED INFORMATION..... 2

MEASURE 1.1. INCREASE AVAILABILITY AND QUALITY OF INFORMATION 2

MEASURE 1.2. ESTABLISH ENQUIRY POINTS 5

OPERATIONAL GOAL 2 ALIGNMENT AND RATIONALIZATION OF FORMALITIES DOCUMENTS AND FEES 7

MEASURE 2.1. SIMPLIFY AND HARMONIZE FORMALITIES AND DOCUMENTATION REQUIREMENTS 7

MEASURE 2.2. REGULAR REVIEW OF NUMBER/DIVERSITY OF FEES AND CHARGES..... 10

OPERATIONAL GOAL 3 IMPLEMENT SIMPLIFIED AND EXPEDITED DECLARATION AND RELEASE PROCESSES 12

MEASURE 3.1. IMPLEMENT REGULAR TIME RELEASE STUDY 12

MEASURE 3.2. EXPAND USE OF SIMPLIFIED PROCEDURES 14

MEASURE 3.3. FULL IMPLEMENTATION OF THE AUTHORIZED ECONOMIC OPERATOR PROGRAM 16

MEASURE 3.4. IMPLEMENT PRE-ARRIVAL PROCESSING PROCEDURES 18

MEASURE 3.5. EXPEDITE CONTROL AND CLEARING OF PERISHABLE GOODS 20

OPERATIONAL GOAL 4 STRENGTHENING COOPERATION AND ENHANCING THE EFFECTIVENESS OF BORDER AUTHORITIES CONTROLS..... 23

MEASURE 4.1. FSVPA IMPLEMENTATION OF RISK MANAGEMENT SYSTEM..... 23

MEASURE 4.2. IMPROVE CUSTOMS RISK MANAGEMENT SYSTEM 26

MEASURE 4.3. EXPAND CUSTOMS POST-CLEARANCE AUDIT..... 27

MEASURE 4.4. COORDINATE THE ACTIVITIES OF COMPETENT BORDER AUTHORITIES..... 29

OPERATIONAL GOAL 5| EXPAND AUTOMATED PROCESSING AND ELECTRONIC DATA EXCHANGE..... 33

MEASURE 5.1. IMPLEMENT FULLY ELECTRONIC SUBMISSION OF CUSTOMS DOCUMENTS 33

MEASURE 5.2. IMPLEMENT NEW COMPUTERIZED TRANSIT SYSTEM (NCTS)..... 34

MEASURE 5.3. DEVELOP THE FOOD SAFETY INFORMATION SYSTEM 36

MEASURE 5.4. INITIATE TRADE SINGLE WINDOW PROJECT 37

